

## **DVSF Check-in Procedure Sheet**

Your project must be checked in after it has been set up. You cannot leave until your project has been approved. One of the Fair Officials will sign the yellow Display Approval Form. Please complete the red Property Removal Pass and have it signed. Security will not allow you to remove your project board or equipment without it.

Projects must adhere to the following safety regulations. These regulations are taken from the **International Rules for Precollege Research: Guidelines For Science Fairs**. Anything which could be hazardous for display is prohibited.

### **\*\* Important \*\***

For Continuation projects, Display Boards must reflect the current year's work only. The project title may mention years (for example, "Year Two of an Ongoing Study"). Supporting data books (not research papers) from previous research may be exhibited on the table, properly labeled as such. A Continuation Project Form (7) is needed and the judges might ask for it.

### **Unacceptable For Display**

- 1 - Live or dead organisms, including plants, animals, preserved vertebrates/invertebrates (including embryos), dried plant materials, microbial cultures, fungi, and taxidermy specimens and parts.
- 2 - Human or animal food, including candy
- 3 - Human/animal parts or body fluids ( such as blood, urine, etc.) (Exceptions: Teeth, hair, dried animal bones, histological dry mount sections, and completely sealed wet mount tissue slides).
- 4 - Soil or waste samples, either living, dead, or non-manufactured state (these samples are allowed if permanently encased/sealed; NOT in baggies). Sand, rocks, wood or manufactured construction materials used in building the project or display may be displayed if they pose no hazard or risk.
- 5 - Sharp items, including but not limited to, syringes, pipettes, or other similar devices.
- 6 - Flames or flammable materials
- 7 - Laboratory or household chemicals including water - if a small amount of water is integral to the functioning of the apparatus, this small amount will be allowed.
- 8 - Awards, medals, business cards.
- 9 - School names, accomplishments, self-promotions, endorsements, acknowledgments of mentors/companies. (Acknowledgments may be included in the research papers or in a notebook but **not on the project board or abstract**).

(more)

10 - Photographs or other visual presentations that depict: a) animals in other-than-normal conditions (i.e., surgical techniques, dissection, necropsies, other lab techniques, improper handling techniques or improper housing conditions, etc.) b) humans, other than self, family or persons for whom you have an Informed Consent, or c) any offensive photographs or visual depictions as determined by the Fair officials.

11 - Poisons, drugs, controlled substances, hazardous substances or devices( including firearms, weapons, ammunition, reloading devices, etc.).

12 - Dry Ice or other sublimating solids

13 - Batteries with open tops

14 - Any apparatus with unshielded belts, pulleys chains or moving parts with tension or pinch points may not be operated.

Lasers ( Class II ) must be approved by the Display and Safety Committee. Class III and IV may not be operated.

High Voltage equipment (in excess of 12 volts) must be shielded to prevent shocks. All wiring must be insulated.

\* Under no circumstances are you to return parts to your exhibit that have been removed!

**An abstract must be displayed**, preferable on the board. This is important, since the judges look at these first. A data book and research paper are not required but are very strongly recommended. A project data book is your most treasured piece of work. Accurate and detailed notes make a logical and winning project!

**Maximum size of project: 30 inches deep, 48 inches wide, 108 inches high including table**

Those students who worked in an outside laboratory or research institution must display a copy of **Form 1C**

Those students who do a continuation; you must complete a **Form 7**. This will be helpful for the judges.

During the interview, the judges will want to ask you questions about your project and you should make a brief, appropriate response. This competition is not like Junior Academy of Science where you make an extended, formal presentation. Be prepared to share briefly what your project is about but also be prepared for questions. **It is an interview!!**

If you have questions, read the International Rules for Precollege Research: Guidelines For Science Fairs. These are available on our web site, under **Rules**. If you still have questions, call Henry Disston, DVSF Director at Drexel University ( 215-895-5840)

**[www.dvsf.org](http://www.dvsf.org)**