DREXEL UNIVERSITY
Office of the University Registrar

CREDIT/NO CREDIT OPTION APPLICATION FORM

Requirements:

- The course selected under the Credit/No Credit option is not specifically required by the student's department/academic program for graduation. (The student's Academic Advisor will identify, for its own majors, those electives which may be selected under this option).
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- No more than six courses may be selected under this option during an entire undergraduate program.
- Only one course per term may be taken on a Credit/No Credit basis.
- A student may not select or change the Credit/No Credit option in any course after the second week of classes.
- Students on probation may not select the Credit/No Credit option.
- Students must be officially scheduled for the courses applied for the Credit/No Credit option.

After completion, please present to your Academic Advisor for signature and processing.

University ID_____

Last Name_____ First Name_____ Middle Initial_____

☐ *Add* ☐ *Delete* the Credit/No Credit option for Course ID Number_____ Section Number_____

For the Academic Year(i.e:2004/2005)_____ and term ☐ Fall ☐ Winter ☐ Spring ☐ Summer

This is my ☐ First ☐ Second ☐ Third ☐ Fourth ☐ Fifth ☐ Sixth course taken under the Credit/No Credit option

Signature of Student_____ Date_____

Academic Advisor Approval
This signature verifies that the course indicated meets the criteria for the Credit/No Credit option.

Signature of Advisor_____ Date_____

For Drexel Central Use Only

Processed By_____

Date_____

Credit/No Credit Option Application Rule Set

Purpose
Students use this form to change the grading structure of a particular course from the traditional grading structure of A, B, C, D or F to a Credit or No Credit option. Students who receive a C or better in the course will simply earn academic credit for the course. Students who receive a D or lower will earn no credit for the course. Regardless of the outcome the student's term and cumulative grade point average are not affected.

Regulations
Students must meet with their academic advisor to determine for which courses they may apply for the credit/no credit grading option. Additionally, the student must already be registered for the course before seeking to apply for the credit/no credit option. Those courses required for graduation are not applicable. Students may only take one course per term as 'credit/no credit' and students are limited in using this option no more than six times during their academic career. Students who are currently on academic probation are not eligible to use this grading option.

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