Welcome

Dear Student:

Welcome to the Dornsife School of Public Health at Drexel University. You are about to embark on a remarkable journey to join the community of public health professionals who trained at Drexel, now more than 1600 strong across the United States and around the world! This journey includes the opportunity to learn from our top-notch faculty, stellar staff, and fellow students. As Dean Ana Diez Roux has said, “one of the hallmarks of our school is our commitment to making a real difference in the health not only of local communities, but urban dwellers all over the world.”

Our educational programs combine rigorous training with hands-on practical experience. Our goal is to ensure that all students develop a public health world-view and develop competencies in critical thinking, problem solving, and collaboration. The success of our academic program is built on the strong relationships you are able to develop with faculty, students, and administrators at the school.

This journey requires a lot of hard work – from you! This packet is designed to prepare you for the Dornsife School of Public Health experience. We have compiled information and resources that will ensure a smooth beginning and successful transition to graduate school at Drexel University. Please take time to review the materials and take action as needed. As with the rest of graduate school, your energy and commitment to the process are essential.

Enjoy your summer. I look forward to meeting you when you arrive for orientation in September.

Sincerely,

Phi Nguyen
Assistant Dean for Students
Dornsife School of Public Health
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Drexel University’s University City campus is located in the Powelton Village neighborhood of West Philadelphia, from 32nd Street to 39th Street going west and Walnut Street to Spring Garden Street going north. Powelton Village has a long history where you can view the Victorian homes built in 18th century by the Powel and Bingham-Baring families. This culturally diverse neighborhood also serves as home to many Drexel students.

The home of the Dornsife School of Public Health is located in **Nesbitt Hall, at 33rd and Market Streets**. Nesbitt Hall is Building 13 on the University City campus map. A larger version of the map can be found [here](#).
## Important Contacts

### Drexel University

* Drexel’s Main Operator/Switchboard....... 215.895.2000  
* Contact Directory: [http://drexel.edu/dbs/about/contact/](http://drexel.edu/dbs/about/contact/)

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<td><strong>Drexel Central</strong></td>
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<tr>
<td>Student Accounts, Bursars, Financial Aid</td>
<td>Main Building – Suite 106</td>
<td>215.895.1600 or send email via Ask.drexel.edu</td>
</tr>
<tr>
<td><strong>Dragon Card (ID) Office</strong></td>
<td>First Floor - Creese Student Center</td>
<td>215.895.2820</td>
</tr>
<tr>
<td><strong>Graduate College</strong></td>
<td>Randall Hall- Room 240</td>
<td>215.895.0366</td>
</tr>
<tr>
<td><strong>DSPH Student Affairs</strong></td>
<td>Second Floor - Nesbitt Hall</td>
<td>267.359.6063</td>
</tr>
<tr>
<td><strong>IRT/Technology</strong></td>
<td>First Floor Korman Building</td>
<td>215.895.2020</td>
</tr>
<tr>
<td><strong>Drexel Public Safety</strong></td>
<td>3201 Arch Street, Suite 350</td>
<td>215.895.2222</td>
</tr>
<tr>
<td><strong>Recreation Center</strong></td>
<td>Corner of 33rd and Market</td>
<td>215.571.3777</td>
</tr>
<tr>
<td><strong>Library</strong></td>
<td>Corner of 33rd and Market</td>
<td>215.895.1500</td>
</tr>
<tr>
<td><strong>Drexel Bookstore</strong></td>
<td>Corner of 33rd and Chestnut Street</td>
<td>215.895.2860</td>
</tr>
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</table>
# Dornsife School of Public Health Contacts

<table>
<thead>
<tr>
<th>Name</th>
<th>Title &amp; Department</th>
<th>Degree Program</th>
<th>Phone Number &amp; Email</th>
</tr>
</thead>
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| Patience Ajoff-Foster | Program Manager  
Department of Community Health and Prevention | CHP-MPH  
CHP-DrPH  
MCH Certificate  
LGBT Health Certificate | 267.359.6036  
pna24@drexel.edu |
| Mary Carty       | Program Manager  
Department of Epidemiology & Biostatistics | EPID-MPH  
EPID-MS  
BIOS-MS  
BA Math/BIOS-MS  
BS Math/BIOS-MS  
EPID-PhD  
EPID & BIOS Certificate | 267.359.6205  
mgc24@drexel.edu |
| Karen DeVose     | Academic Advisor, Undergraduate Programs        | BS-PH                                     | 267.359.6115  
kd42@drexel.edu |
| Allison Keene    | Program Manager  
Department of Health Management and Policy     | HMP-MPH  
JD/MPH  
HSRP-PhD  
HMP-DrPh | 267.359.6032  
ah849@drexel.edu |
| Kristi LeBlanc   | Academic Program Coordinator  
Department of Environmental and Occupational Health | EOH-MPH  
MD/MPH  
EOHS-MS  
GH Certificate | 267.359.6181  
kk842@drexel.edu |
| Jamel Long       | Director of Academic Affairs  
Office of Academic and Faculty Affairs          | Executive MPH                            | 267.359.6229  
jl884@drexel.edu |
| Michelle McDermott | Assistant Director of Student and Alumni Services  
Office of Student Affairs | N/A                                      | 267.359.6089  
mcm458@drexel.edu |
| Phi Nguyen       | Assistant Dean for Students  
Office of Student Affairs                       | N/A                                      | 267.359.6053  
pnn25@drexel.edu |
| Caroline Voyles  | Director  
Student Placement & Partnership Development   | N/A                                      | 267.359.6075  
chv25@drexel.edu |
Communication Tools

Drexel One
Drexel’s intranet portal, DrexelOne, is used by all members of the Drexel community. Once connected, you can access many services – including DrexelOne, Drexel Blackboard Learn, and BannerWeb – without entering your password again. DrexelOne has information tabs, including Student, Campus Community, Employee (if you work on campus) sections and a Welcome tab. Each tab provides specific information you can access.

On DrexelOne, you can register for classes, view class schedules and grades, edit your personal information, update your emergency contacts. You can also sign up for Drexel Alert, which is the electronic emergency notification system used by the University. BannerWeb is the software Drexel uses to manage your academic and financial records. This can be accessed through DrexelOne.

Blackboard (Bb) Learn
Blackboard (Bb) is the course management software system we use at Drexel.

To access Blackboard, log onto DrexelOne or visit http://learn.drexel.edu and use your Drexel credentials to log on.

Course instructors use Blackboard for delivery of course materials, including your syllabus, assignments, and readings. Use your Drexel One user ID and password to log in to Blackboard or download the app to a smart phone. Course info is posted on individual Bb shells for each course in which you are enrolled. Courses may not be available until a few days prior to the start of classes.

Incoming students must complete the Blackboard Orientation. This 2.5 hour online learning class will help you navigate the site, learn how to access course readings, submit assignments, and view grades. Students should complete the course titled “Learn Student Orientation” and print/screen shot their test results. The test must be completed by the start of orientation.

There is also a shell for your cohort titled DSPH Students – 2018-2019. This shell provides you with all the info you need before you start classes. Some of the information on this shell:

- Student handbook
- Announcements such as Orientation dates and times
- Important forms and “Things To Do” before the start of classes

Be sure to check this tab often for updated information or turn on notifications so you find out about important dates, deadlines and other announcements.
Computer Buying Guide

Personal Use: Students are advised to purchase computers listed under "Small Business" or "Business" categories rather than from "Consumer" product lines. Follow the specifications listed below to gain the most longevity from your computer. [http://www.drexel.edu/irt/computers-software/buying-guide/](http://www.drexel.edu/irt/computers-software/buying-guide/)

You can purchase Apple products and Dell products from the “Campus Community” tab on [Drexel One](http://www.drexel.edu/irt/computers-software/buying-guide/).

RECOMMENDED COMPUTER SPECIFICATIONS

- **Component Recommendation:** Processor Intel Core i5 or i7
- **Operating Systems:** Core Enterprise Business Application Users: 64-bit Windows 7 Professional is strongly recommended
- **All Other Users:** For personal and academic use, choose Windows 10 or Apple OS X*
  - **Memory (RAM):** Minimum: 8 GB
- **Network and Wireless:** Integrated Gigabit Ethernet and Ethernet Cable
- **REQUIRED:** Dual-Band 2.4 - 5 GHz Wireless 802.11 ac/a/n
- **NOT RECOMMENDED:** Single-Band (2.4 GHz) Wireless Cards such as b/g/n
- **Display & Graphics Card:** If your work is graphically intensive or involves engineering design or web rendering, you should consider additional graphics memory and a large-screen laptop or an additional larger monitor.

Drexel Email

Students are required to use their Drexel email address to conduct official university business. Drexel email is serviced through Office 365 which comes with a full version of Office and Office applications such as Word, Excel, PowerPoint, Outlook, OneNote and more. Sign in (or go to portal.office.com) with your Drexel email address (userID in the format abc123). If you haven’t installed Office 365 apps yet, you will be taken to the installation page. Self-sign up is not enabled for Drexel students.

Note: Installing Office 365 apps will replace any current Office installations you have on your computer or device!

For more information you can visit: [http://drexel.edu/it/help/a-z/office365/students/](http://drexel.edu/it/help/a-z/office365/students/)
  - **Office 365 email and apps** are available to all Drexel matriculated students and paid Drexel faculty and professional staff.

Facebook

Get to know your future classmates now by joining [Dornsife School of Public Health Class of 2020](http://www.facebook.com/DrexelPublicHealth) group on Facebook. This Facebook group is an excellent way to contact other members of the incoming class as well as discuss housing and roommate searches. Please visit the [group page](http://www.facebook.com/DrexelPublicHealth) to join. You can also network with other DSPH students, staff and faculty at the Dornsife School of Public Health Facebook page at [http://www.facebook.com/DrexelPublicHealth](http://www.facebook.com/DrexelPublicHealth). Follow DSPH on Instagram (@dornsife_sph) and Twitter (@drexelpubhealth) as well.
Financial Aid, Accounts, Bursars, Registrar

Drexel Central is your one-stop service for managing student finances and registration. This office handles the billing and collection of Drexel tuition and fees. You can visit the Drexel Central website by clicking this link: http://drexel.edu/drexelcentral/

Filing the FAFSA Form:
Financial Aid assistance may be available for every term that you carry 4.5 credits or above. If you have not already filed a FAFSA for the upcoming Academic Year, it is imperative that you do so immediately if you plan to seek financial aid. We recommend you see or speak with Financial Aid counselors who are familiar with our programs and financial aid processes at the University City campus Suite 106, Main Building or by telephone at 215.895.1600 or Toll Free at 1.877.DREXEL.5 or electronically via Ask.Drexel.Edu.

1. **File the Free Application for Federal Student Aid (FAFSA) form as soon as possible.** The online FAFSA website is [www.fafsa.gov](http://www.fafsa.gov).

2. **You’ll need a pin** to electronically sign your FAFSA. If you do not have a pin, you can apply for one at [www.pin.ed.gov](http://www.pin.ed.gov).

3. **Include your parent(s) information** in Parent Demographics and Financial sections of the FAFSA. If you are not supported by a family member, you are required to provide evidence to support this. Do not use the “skip” options available on the website or your application may be incomplete for purposes of grant consideration.

4. **Review your Student Aid Report (SAR) information** to be sure it is correct, and to determine if additional information needs to be provided.

The Office of Student Accounts and the Bursar’s Office are also located at Drexel Central – University City campus, and you may also need to meet with representatives from those areas during your time here as a student. You can visit the Drexel Central website by clicking this link: [http://drexel.edu/drexelcentral/](http://drexel.edu/drexelcentral/)

Financing your First Year
It is important for you to get an idea of the current cost of attendance so you can begin to make your financial plans. The figures posted on Drexel Central, [http://www.drexel.edu/drexelcentral/finaid/costs/grad/](http://www.drexel.edu/drexelcentral/finaid/costs/grad/) are the most accurate and up to date estimates to help you with financing your first year.

Living expenses include items such as: rent and rent insurance, utilities, food, transit passes, auto insurance, gasoline, and repairs. Understanding and evaluating your living expenses is crucial to maintaining a healthy financial life.
It may be beneficial to consider finding a paid work opportunity through a federal work-study or non-work study position. Federal Work-Study is a way for you to earn money to pay for school. Work-study is also an opportunity to gain work experience. If you have been awarded Federal Work-Study as part of your financial aid package, we encourage you to apply to one of the positions available here: http://drexel.edu/drexelcentral/finaid/work-study/positions/. Non-work study positions are available here: http://drexel.edu/hr/atDrexel/studentEmployment/

Graduate Tuition and Fees for Dornsife School of Public Health is available here: http://www.drexel.edu/drexelcentral/billing/billing/1617-rates/graduate/

Please note that the estimated average cost for living expenses and other expenses may vary. If your actual costs are different from the anticipated costs, schedule an appointment with the Drexel Central staff to discuss your budget options.

Another opportunity may arise after the academic year has started. You may want to check with the Financial Aid office in Drexel Central after the academic year has started to see if any unallocated funds become available. Additionally, many resources exist to search for private scholarship that can assist with financing your education:

- https://www.publichealthonline.org/scholarships-and-grants/
- ASPPH – Association for Schools and Programs in Public Health https://www.aspph.org/study/financing-your-degree/

Dragon Card/Student ID
All current students, faculty, and staff are issued an identification card, also known as your Dragon Card, for the purpose of entering campus buildings, attending university events, making purchases, dining on-campus/off-campus and providing access to many Drexel services.

There is a photo upload feature online where you can upload your photo ahead of time to reduce the wait time in obtaining your Dragon Card.

You can log into the GET portal using your Drexel One log-in information. This is where you can manage funds on your Dragon Card, which is accepted at many of the businesses and restaurants on campus.
The Office of Student Affairs at Dornsife School of Public Health oversees many aspects of student life here at Dornsife and Drexel University. We encourage involvement in campus life, support student initiatives and student organizations and we serve as a primary liaison for all students.

We can assist you in navigating campus resources and partner with a variety of on-campus partners to provide you with additional cultural, educational and professional opportunities which complement your in-classroom learning and education.

Our offices are located in Nesbitt Hall on the 2nd floor.

Phi Nguyen
Assistant Dean for Students
phi@drexel.edu
267-359-6053

Michelle McDermott
Assistant Director of Student and Alumni Services
mcm458@drexel.edu
267-359-6089

Career Services
A degree in Public Health is the beginning of your career in public health. Many of our graduates go on to professional jobs in civic government, research and academia. Our faculty and staff, as well as the general career development offices of Drexel University are here not only to help you get your degree, but to help you find a place in the public health field in order to put it to practical use. The following are just a few services and campus engagement opportunities for our students:

- Monthly Professional Development Seminars & Career Planning Workshops
- Continually updated Online job board (Through Symplicity)
- Alumni to Student Mentoring Program
- Student to Student Mentoring Program
- Weekly email with campus happenings and opportunities
Fall Orientation

Transitioning to graduate and professional school can be daunting, so DSPH provides a comprehensive Orientation program prior to the start of classes. The Graduate College also sponsors Orientation where new DSPH graduate students are expected to attend.

Orientation provides you with the opportunity to interface with the faculty and administration, meet the students in your cohort, and learn about the programs and services available to you as a new student at DSPH. Attendance is mandatory.

Orientation updates will be posted on the DSPH Students - 2018-2019 shell on Blackboard. We will also send emails to your Drexel email account with Orientation information and updates.

Be sure to check your Drexel email account on a regular basis, and use it to email us with any questions you might have.

Public Health Orientation Dates

Full-time undergrad and graduate students – September 17-21, 2018

Orientation is mandatory for all students. You will receive announcements and updated information about Orientation via email. Updates will also be posted in Blackboard’s Orientation shell.

Master’s students
Monday, September 17 .................................................................................................................. 8:30AM-4:00PM*
Tuesday, September 18 .............................................................................................................. 9:00AM-4:00PM*
Wednesday, September 19........................................................................................................... 9:00AM-2:00PM*
*Times are subject to change

Pinning Ceremony (all new public health students)
Thursday, September 20.............................................................................................................. 1:00PM-4:00PM

Evening Programming
Dornsife’s Student Government Organization (SGO) and Drexel’s Graduate Student Association (GSA) will be hosting several evening events during the week of orientation. Announcements about these activities will be emailed to you and posted on Blackboard. Attendance is optional.
New International Students Workshop

The International Students & Scholars Services (ISSS) Office will sponsor a mandatory workshop on immigration required for all international students. The date of this will be emailed to you as soon as date and time are confirmed with ISSS. The session will take place during the week of Orientation.

The International Students & Scholars Services (ISSS) Office have knowledgeable staff who can advise international students, scholars and faculty on immigration, cultural, financial, academic and personal concerns, OPT/CPT and makes appropriate referrals when necessary. 
http://drexel.edu/studentlife/get_involved/international_students_scholars/

ISSS Contact Information
Address: 215 Creese Student Center
T: 215.895.2502
Email: isss@drexel.edu

Please see the New International Student page for important information before you arrive in the U.S.

New international students can prepare themselves by reviewing the Pre-Arrival Handbook [PDF]. Within the Pre-Arrival Handbook, you can find information on the following topics:

- Pre-Arrival Visa Preparation and SEVIS Payment
- Arriving at Drexel University
- Housing
- Health Insurance and Immunization
- Drexel Central (Financial Aid, Bursar's Office, Registrar)
- Banking/Money Matters
- Employment Information

New students can also review the Other Resources for International Students webpage for more information to prepare for their transition to Drexel. The International Students & Scholars Services (ISSS) Office have knowledgeable staff who can advise international students, scholars and faculty on immigration, cultural, financial, academic and personal concerns, and makes appropriate referrals when necessary.

Summer Reading
During the summer, all students are invited to read Dreamland: The True Tale of America's Opiate Epidemic by Sam Quinones. Students who finish a book will be able to participate in small discussion groups with DSPH faculty during orientation.
Self-Assessment

A number of courses in the MPH cover quantitative subject matter and require a basic level of math competency. Sufficient math skills will be very important to your success in the MPH and can be very helpful to broadening your career opportunities after you graduate. For some students, it will be helpful to review basic high school level mathematics prior to beginning classes.

If you are interested, you can complete this quantitative self-assessment posted on the DSPH Students – 2018-2019 shell on Bb.

After you have completed the self-assessment, you can check your answers using the answer key, also posted on the Bb shell. If you did not answer all of the questions correctly, review these concepts and work to improve your math skills before classes start in September. Within the answer key, you are provided with free review material that we encourage you to use prior to orientation. This information is also provided below. We hope that all students will utilize the necessary resources and support to master quantitative subject matter.

Free quantitative review material
   Focus particularly on these sections:
   - Arithmetic (section 1)
   - Algebra (section 2)
   - Data analysis (section 4). This material will be covered in Introduction to Biostatistics. Early weeks of the class will go quickly through basic graphic techniques, averages (central tendency), and measures of dispersion (variability) thus it would be useful for anyone who hasn’t seen these topics before to review those sections.

2. From Khan Academy online
   Focus particularly on these two modules:
   Pre-algebra: https://www.khanacademy.org/math/pre-algebra
   Algebra basics: https://www.khanacademy.org/math/algebra-basics
One of the many areas that the Office of Academic Affairs is responsible for is the provision of the administrative interface with the offices of the Registrar, Financial Aid, Student Accounts and the Bursar, known as Drexel Central. Jamel Long is the Director of Academic Affairs and serves as your liaison to these administrative offices. He is on-hand to assist the Dornsife SPH graduate student population with their needs, such as directing students to various campus resources, policies, and/or addressing student concerns. He is located in room #216 on the 2nd floor of Nesbitt Hall.

**Director of Academic Affairs**  
Jamel Long  
jl884@drexel.edu  
267-359-6229

**Student Handbooks**
Please take time to review the student handbook. This document should serve as a reference when you are looking for policies and documentation regarding your program. Program requirements and other academic information can be found in the student handbook. The handbook is updated periodically so please refer to this webpage to view:  
http://drexel.edu/dornsife/academics/academic-resources/

**Registering for Class**
Online registration will occur in early August. You will receive an email from Jamel Long to prompt you to register for class. In the meantime, please review the following website that gives information about how to register for class and offers a tutorial for using the registration system:  
http://drexel.edu/drexelcentral/courses/registration/

**Academic Advising**
Your academic, professional, and personal success is our priority. Students are assigned to a specific graduate advisor as well as a faculty mentor.

Your faculty mentor will provide guidance in course selection and completion of the final master’s project (Integrated Learning Experience). Faculty mentors will be assigned by your academic department and you will receive that information shortly.

Your graduate advisor will serve as your direct point of contact for academic and administrative issues. Graduate advisors are assigned by academic department. See the section titled “Dornsife School of Public Health Administrative Contacts” to find your advisor by department and degree program.
Students have access to staff and faculty beyond those with whom they are assigned to work. We encourage you to participate in academic and career support programs that will be available to you during your years at DSPH.

Important Dates

Please refer to the university’s academic calendar for important dates. The academic calendar for the 2018-2019 academic year can be found online. Note: all dates are subject to change.

Saturday, September 15, 2018 .............................. Welcome Week (New Undergraduate Orientation)
Monday, September 24, 2018 ................................................................. Classes Begin
Friday, September 28, 2018 ............................................. Last Day to Secure a Closed Section Override
Friday, September 28, 2018 ............................................................. Last Day to Add/Drop a course
Friday, September 28, 2018 .......................................................... Last Day to Resolve Financial Holds
Sunday, September 29, 2018 .................................. Last Day to Add/Drop a Course via DrexelOne by 11PM
Monday, October 8, 2018 .......................................................... Columbus Day (University Holiday)
Friday, November 9, 2018 .......................................................... Last Day to Withdraw from a Course
Tuesday, November 20, 2018 ............................................... Thanksgiving Holiday (begins at 10PM)
Wednesday, November 21, 2018 .................................................. Administrative Offices OPEN
Thursday, November 22, 2018-Friday, November 23, 2018 ............ Administrative Offices CLOSED
Monday, November 26, 2018 ............................................................ Classes Resume 8AM
Saturday, December 8, 2018 .......................................................... Classes End
Monday, December, 10, 2018 ......................................................... Term Examinations Begin
Saturday, December 15, 2018 ........................................................ Term Examinations End
Academic Support Services

The school is committed to assisting students who require support to succeed in graduate school. It is important for you to figure out the best strategies and services that work for you. We have listed a few campus resources available for you. Please note that the resources listed below can be used by all full-time Drexel students. As part of your tuition, many resources like tutoring, writing workshops, and career development seminars are provided with no added costs.

Graduate College
The Graduate College of Drexel University is available to support graduate students, prospective students, faculty, and administrators with information about various resources, policies, programs, services, support, and everything else pertinent to a successful graduate education. The office serves as the liaison between the University regulations and all graduate programs.
http://www.drexel.edu/graduatecollege/

Library
With four physical locations and a dynamic online presence, the Drexel Libraries have 61 full time employees serving a Drexel community of over 25,000 people. Our main library liaison for all public health students is: Ms. Kathleen Turner, kt32@drexel.edu, Tel: 215-895-2754

The Libraries offers a variety of services to the Drexel community, these include:
- Borrowing of Books, DVDs, Laptops and other Equipment
- Course Reserves for efficient access to course related materials
- Access to printers, scanners, copiers and computers
- Reservation of spaces and equipment for meetings or group work
- Thesis & Dissertation Binding
- Data Management services for faculty & researchers

Location
W. W. Hagerty Library is located on Drexel’s Main Campus in University City. View a University City Campus map
- Physical Address: Intersection of 33rd & Market Streets, Philadelphia PA
- Mailing Address: 3141 Chestnut Street, Philadelphia PA 19104-2816
- T: 215.895.1500

The Bookmark Cafe provides 24/7 study space with food service. The Library Building is also open 24 hours for study for final examinations beginning the Thursday before exams running through the last day of exams (Saturday). This schedule is subject to change. Holiday and term break hours may vary.
W. W. Hagerty Library's normal term schedule is as follows:

- Monday – Thursday: 7:30 am – 2:00 am
- Friday: 7:30 am – 8:00 pm
- Saturday: 10:00 am – 8:00 pm
- Sunday: 10:00 am – 2:00 am

Please note that W.W. Hagerty Library, Hahnemann Library, and Queen Lane Library all have study spaces that are available around the clock. For more details, see the normal term schedule.

Center for Learning Academic Success Services (CLASS)
The Center for Learning and Academic Success Services (CLASS) empowers students to develop skills and strategies that foster academic success and personal growth through purposeful interactions with peer and professional staff.

Academic coaches assist Drexel University students with the development and strengthening of skills that promote resilience, confidence, and self-directed learning. Students will be encouraged to set goals and work towards accomplishing them through participation in a combination of individual coaching, identification and utilization of resources, and targeted action planning. Academic coaches work with students on any topic related to being successful academically, including study skills, time management, navigating Drexel, organization skills, test-taking, etc.

Scheduling Appointments

Peer Academic Coaching
Schedule an Appointment with a Peer Academic Coach
- To make an appointment, log in to Accudemia with your Drexel user ID (example: abc1234) as both the User ID and password.
- Go to "Appointments" and "Wizard" and select "PEER" (to meet with a Peer Academic Coach from any program) or "PEER NURS" (to meet with a Peer Academic Coach from the Nursing Program) as the course.
- View additional instructions on scheduling the appointment [DOC].

Writing Center
The Drexel Writing Center helps all members of the Drexel community think through and develop writing projects.

Appointments
The Writing Center offers in-person and online appointments. Faculty and peer readers can help by providing feedback and encouragement as writers develop topics, evaluate drafts, make decisions about formatting, and revise for clarity. Additional Details on Appointments.
Workshops
The Writing Center also offers in-person and online workshops to help undergraduate and graduate students with a range of writing topics, from how to begin the writing process to how to start thesis or dissertation writing. Additional Details on Workshops.

Writing Intensive Courses
The Writing Center also supports and certifies Writing Intensive (WI) courses, as well as consults with faculty in any discipline who want to use writing in their courses. Additional Details on Writing Intensive Courses.

English Language Center
The ELC provides a one-stop shop for language, writing and research consultations for Drexel international students. Students receive expert help in three connected areas in one place rather than having to visit 3 separate centers for help and writing assignments. http://drexel.edu/elc/resources/academic_resources/LWR/

Also, ELC offers a language support consultation, a 50-minute diagnostic session and interview, followed by an individual development plan and support resources for self-study/on-going tutoring: http://drexel.edu/elc/resources/academic_resources/language_support/

Further, there is a no-credit University course (HUM006: Oral communication for non-native speakers) that is offered free of charge to graduate students and is offered to improve spoken language proficiency.

Tutoring and Language Support
International students can face unique language challenges as they navigate university life at Drexel. The English Language Center's Tutoring and Language Support office currently offers free, one-on-one tutoring to any Drexel student for whom English is a second language.

Topics include:

- Listening
- Speaking
- Reading comprehension
- Writing
- Vocabulary development
- Academic study skills
- Resources for self-study

Students new to the Tutoring program first complete a language support consultation, a 50-minute diagnostic session and interview in which a trained ESL tutor assesses the student's strengths and weaknesses in English. Then, based on the student's needs and goals at Drexel, the tutor can
provide a detailed list of support resources and strategies for self-study, and/or recommend ongoing tutoring.

International graduate students are eligible for a free diagnostic consultation plus follow-up appointment. If the student wishes to continue with tutoring, the Tutoring center has a list of private ESL tutors available for hire. For more information, please contact Lawrence Moore, the Tutoring Program Coordinator, at elctutoring@drexel.edu.

Any questions may be directed to elctutoring@drexel.edu. Students may access the schedule and sign up for an appointment here.

**Office of Equality and Diversity**

The Office of Equality and Diversity (OED) is committed to promoting, supporting and providing resources to sustain a living, learning and working environment of diversity, equality, fairness, inclusion and respect where all members of the University community are valued.

OED is responsible for ensuring that the University complies with its own policies and with federal, state and local laws prohibiting discrimination and harassment based upon race; color; religion; gender; pregnancy; national origin; age; disability; sexual orientation, identity, and expression; and veteran status.

In addition to investigating complaints, OED utilizes various conflict resolution processes to address complaints of discrimination, harassment and retaliation.

**Contact Information**

Address: 3225 Arch Street, Suite 011, Philadelphia, PA 19104
T: 215.895.1405
Fax: 215.895.1268
Email: oed@drexel.edu

**Office of Disability Resources**

The mission of the Office of Disability Resources is to provide equal opportunities and equal access to education, employment, programs and activities for individuals with disabilities at Drexel University.

Drexel University is committed to providing students who have disabilities with an equal opportunity to fully participate in its courses, programs, and activities. **Students of Drexel University who have a disability and need accommodations in order to attain equal access must register with the Office of Disability Resources.**
Contact Information
Address: 3225 Arch Street, Suite 011, Philadelphia, PA 19104
T: 215-895-1401
TTY: 215-895-2299
Fax: 215-895-1402
Email: disability@drexel.edu
Staff Contact Directory

Steinbright Career Development Center
The Steinbright Career Development Center offers personalized career guidance and world-class know-how. From our undergraduate and graduate co-op programs and career workshops, to career counseling, career fairs, national and international hands-on experience, the Steinbright staff can help shape students’ careers – and give them the edge they need to succeed. A service provided by Steinbright that many students take advantage of is resume and cover letter writing and review.

Contact Information
Address: 3201 Arch Street, Career Services and Co-op Faculty, Suite 250
T: 215.895.2185
F: 215.895.1473

Hours
Students may call 215.895.2185 to set up an appointment with a member of the Steinbright staff.
• Monday, Wednesday, & Friday: 8AM - 5PM
• Tuesday: 8AM - 6PM
• Thursday: 10AM - 5PM

Drop-in Hours
For quick issues, students are encouraged to drop by during the following daily drop-in hours.
• Monday: 10:30AM - 11:30AM
• Tuesday: 10:30AM - 11:30AM and 5:00PM – 6:00PM
• Wednesday: 1:30AM - 2:30PM
• Thursday: 1:30AM - 2:30PM
• Friday: 1:30AM - 2:30PM

Dornsife Career Services
In addition to the University’s Steinbright Career Development Center, Dornsife has a plethora of staff who can help you reach your career goals. All jobs and opportunities are posted online via Symplicity: http://drexel.edu/dornsife/students/career-services/. Many students use Simplicity to search for practicum experiences. Please note that you will not be able to access your account until after completing Orientation.
Research Centers, Programs and Projects

The Dornsife School of Public Health has created a number of research centers, programs and projects, allowing faculty to focus their abilities for targeted research and engage students in specific areas of public health practice. These centers and projects reflect the school’s commitment to working closely with community resources, and partnering with health professionals, locally and nationally.

Centers

**Urban Health Collaborative**
The mission of the Urban Health Collaborative (UHC) is to improve health in cities by increasing scientific knowledge and public awareness of health and health variation within cities, and by promoting urban policies and partnerships that promote health and reduce health inequalities. Ana Diez Roux, MD, PhD, MPH is the Director of the UHC and Gina Lovasi, PhD, MPH is Co-Director.

**A.J. Drexel Autism Institute**
The A.J. Drexel Autism Institute is the first research organization dedicated to bringing a public health approach to the challenges presented by autism spectrum disorders. The interdisciplinary team of world class researchers employ various disciplines of public health science to generate and translate knowledge about autism's character, causes, and consequences into community-based action to improve the lives of individuals affected by ASD and their families. Craig Newschaffer, PhD is the Director of this institute.

**Center for Hunger-Free Communities**
The Center for Hunger-Free Communities is a research, advocacy, and policy center that develops solutions to the challenges of hunger and poverty based on science and the human experience. The Center’s programs include the Building Wealth and Health Network, Children’s HealthWatch, the EAT Café, and Witnesses to Hunger. Mariana Chilton, PhD, MPH is the Director of the Center.

**Center for Public Health Readiness and Communication**
The CPHRC conducts research and provides service and education in the field of public health emergency preparedness. The Center’s mission is to build public health infrastructure and capacity for disaster response and recovery, and enhance community preparedness and resilience, with a particular interest in improving outcomes for individuals who may be at risk for severe consequences after disasters. Esther Chernak, MD, MPH, FACP is the Director of this center.

**Center for Nonviolence and Social Justice**
The Center for Nonviolence and Social Justice aims to promote health, nonviolence and social justice through trauma-informed practice, research, professional development, and advocacy for policy change. Their work is focused in four major areas: Healing Hurt People - A Violence
Center for Firefighter Injury Research & Safety Trends (FIRST)
The FIRST Center is a research enterprise organized to support the U.S. fire and rescue service through objective data collection and analysis. Their work is focused on three major areas: Injury Data Evaluation & Analysis (IDEA), Fire Service Organizational Culture of Safety (FOCUS), and Stress and Violence in fire-based EMS Responders (SAVER). The FIRST Center also sponsors the Fire Service Injury Research, Epidemiology, and Evaluation (FIRE) Fellowship: a paid summer internship that gives students the opportunity to work with real world data, serve community partners with data, and get immersed in the fire service through field experiences. Jennifer Taylor, PhD, MPH, CPPS is the Director of this center.

Programs and Projects

African American Collaborative Obesity Research Network (AACORN)
AACORN is a collaboration of U.S. researchers, scholars-in-training, and community-based research partners dedicated to improving the quality and quantity of research to address weight related health issues in African American communities.

Maternal Child Health Program
The MCH Program is a multidisciplinary coalition of academics, clinicians and students who strive to improve the health of women and children through education and research. The mission of the MCH Program is to promote education and research, inform policy, and train leaders to improve the health and well-being of women, children, and families. Renee Turchi, MD, MPH is the Chair of program.
Housing & Campus Living

Exploring Philadelphia Neighborhoods
Philadelphia has 166 distinct neighborhoods and knowing where to begin your exploration of these neighborhoods can be daunting. The Philadelphia Neighborhoods publication, produced by Temple University, focuses on telling the story of the undiscovered and underserved neighborhoods of Philadelphia. Students tell the stories that represent the diverse voices of the multicultural and multinational Philadelphia neighborhoods. Philadelphia Neighborhoods provides a form of hyper-local coverage missing from our urban communities: journalism street by street.

Campus Philly has created a brief guide to Philadelphia neighborhood.

Off-Campus Housing
Drexel’s Off-Campus Housing website is a one-stop shop for a student’s off-campus housing needs. Use the Off-Campus Housing website to:

- Search for apartments in the University City and greater Philadelphia areas, including communities for international students
- Buy or sell furniture or find future roommates through the message boards
- Learn more about leases, off-campus safety, sustainability and more through the many worksheets and guides in the resources section

There are other websites (e.g. craigslist and padmapper) and Facebook groups where you can find housing options in the Philadelphia area. These websites contain postings that have not been reviewed by Drexel so be wary of potential scams. Additionally, to see where current students live and learn more about their housing experiences, visit the Student Housing Map.

On-Campus Housing
If you are looking for housing closer to campus, Drexel University provides a wide variety of on-campus housing options, from university residence halls to Affiliated Housing properties (Chestnut Square, University Crossings, The Summit, Vue32), that are conveniently located within a 5-10 minute walk from our academic buildings and campus shuttle bus stops. Please visit drexel.edu/dbs/universityHousing/ and phillystudentliving.com for more details on housing options at a variety of rates and lease lengths.

Quick Links:
- Graduate Housing
- Stiles Hall Floor Plans
- Drexel University Housing vs. American Campus Communities

Gender-Inclusive Housing
Drexel University offers Gender-Inclusive Housing (GIH) to support Drexel’s ongoing commitment to develop environments that are welcoming and inclusive. GIH enhances the residential experience by allowing students to live with other students with whom they feel comfortable. GIH is optional and students must expressly state their desire for a GIH assignment.
• GIH is offered in selected suites/apartments in Caneris Hall, North Hall and Stiles Hall. Assignments are made on a space available basis. Second Year (Sophomore), Pre-Junior, Junior, Senior, Graduate or Transfer students interested in GIH may request a GIH assignment via their Drexel portal housing application.
• Sophomore, Pre-Junior, Junior, Senior, Graduate or Transfer Students who select GIH on their housing application will be able to roommate match with other students who have chosen to participate in GIH. Students will have an opportunity to self-select their GIH assignment during the Upperclassman housing self-selection period.

Transportation

Drexel’s University City campus has earned top marks for walkability (90), bikability (98) and transit (100). The Dornsife School of Public Health’s University City location is within walking and biking distance to a broad range of Drexel university resources, Philadelphia’s Center City, and the 30th Street Station transportation hub. Transportation options include:
• Drexel’s free shuttle service, Dragon Loop, goes between all campuses: University City campus, Queen Lane campus and Center City campus. Drexel students can also use Penn shuttles by showing their DragonCard.
  o The **Dragon Route (Center City Loop)** stops at the Trader Joe’s at 22nd and Market streets upon request after 6 p.m. The Whole Foods Market at 2001 Pennsylvania Avenue is within walking distance from the Dragon Route stop at the Academy of Natural Sciences of Drexel University (19th and Arch streets).
  o Students who commute from their homes farther west of campus or to access the Fresh Grocer at 40th and Walnut Streets are encouraged to take advantage of Drexel’s reciprocity agreement with the University of Pennsylvania, which allows Drexel students to ride **Penn’s fixed route campus bus service** (must show valid Drexel ID upon boarding) and Penn students to ride Drexel’s bus service free of charge.

• Public Transportation: Access to public transportation is affordable and convenient in and around Philly.
  o South Eastern Pennsylvania Transportation Authority (SEPTA) [http://www.septa.org/](http://www.septa.org/)
  o Drexel Bike Share [http://drexel.edu/dbs/parkingServices/bikeShare/](http://drexel.edu/dbs/parkingServices/bikeShare/)
  o Campus Parking [http://drexel.edu/dbs/parkingServices/permits/](http://drexel.edu/dbs/parkingServices/permits/)

Safety and Security
Commuting and living in an urban environment is exciting and full of opportunity, however, your environment can change quickly. You need to be prepared to proactively respond to a variety of situations that may present themselves to you.

**Drexel Public Safety**
Drexel Public Safety offers a variety of resources and services to help keep you safe:

**Drexel University Police Department**
3219 Arch Street
Philadelphia, PA 19104
215-895-2222

**Department of Public Safety Communications Center**
3201 Arch Street, Suite 350
Philadelphia, PA 19104
215-895-2222 (Emergency and Nonemergency)
http://www.drexel.edu/publicsafety/

**Public Safety Resources**

**Drexel ALERT**
Drexel University has implemented an emergency notification system called **Drexel ALERT**, which will enable fast and efficient dissemination of critical information to students, faculty and staff of the Drexel University community

**Walking Escorts**
To ensure the safety of all students, faculty and professional staff walking to/from and around the University City Campus, Drexel Public Safety security officers provide walking escorts upon request within our patrol boundaries: 30th to 36th Streets and Chestnut to Spring Garden Streets. This service is available 24 hours a day, 7 days a week. As a result of our partnership with the University City District, escorts are also provided by University City District Ambassadors from 10:00AM to 3AM between 30th Street and 42nd Street from Wallace Street to Woodland Avenue and from 42nd Street to 50th Street from Market Street to Woodland Avenue. This service is available 24 hours a day, 7 days a week.

For more information and to request a walking escort:
- Call Public Safety at 215-895-2222
- Use one of the many building and blue-light emergency phones located across campus
- Ask any Public Safety Officer on patrol or inside a building
Drexel Guardian

Drexel Guardian: Turn your cell phone into a personalized blue light emergency phone. In the event of an emergency, Drexel Guardian allows the Drexel Public Safety Communications Center to immediately access important information about you, such as your name, photograph, important medical information, and location, when you call 267.298.1442 or use the app on your cell phone — dramatically increasing the odds that they can find you and help you. The service is free and voluntary, and the information you provide is kept completely confidential.

Student Health

Drexel Student Health Center

Drexel understands that the challenges of a rigorous academic program can impact the quality of life away from school. Managing the balance can often be difficult. There are a variety of places for you to go, both on and off campus, if you need support.

Contact Information

University City Science Center, 3401 Market St., Suite 105B
Entrance on 34th Street across from DAC
T: 215.220.4700 for an appointment

Hours (please call to confirm hours)

- Monday: 8:30AM – 5:00PM
- Tuesday: 10:30AM – 7:00PM
- Wednesday: 8:30AM – 5:00PM
- Thursday: 10:30AM – 7:00PM
- Friday: 8:30AM – 5:00PM

Health Insurance

In support of our students’ continued good health and the health of our University community and in compliance with Drexel University policy, all full-time students, including online students, must carry health insurance. Those students who have comparable health insurance may waive participation in the Drexel University sponsored plan by submitting proof of coverage. Students enrolling in the Drexel Plan will have their health insurance cost placed on their student account.

Students must waive/enroll at the beginning of every academic year that they are a student at the University.

Contact for Health insurance policy: healthimmu@drexel.edu

All full-time students must demonstrate proof of health insurance each year, by either waiving or enrolling in the Drexel Health Insurance Plan at the beginning of each academic year.
Full-time Domestic Students and International Graduate Students
All full-time domestic students are required to demonstrate proof of health insurance each academic year. Students are able to demonstrate proof of insurance through a waiver process or enrolling in the Drexel-sponsored plan by going to www.aetnastudenthealth.com.

NOTE: You must either waive or enroll before the end of September. All graduate students must either waive or enroll in the Drexel health insurance plan at the beginning of each academic year.

Immunizations
Drexel University requires all entering full-time undergraduate and graduate students to complete an immunization record. You may access this form by going to the forms page.

Students should have the form completed by their physician or attach records verifying the dates of the vaccines. International students may have the QuantiFERON or T-Spot test (to satisfy the PPD requirement) in their country; however, the results must be in English and must be attached to the record. If this is not possible, International students must have the PPD test done and read in the United States upon their arrival to the United States.

Student Counseling Center
The Counseling Center offers free, confidential counseling services provided by mental health professionals to currently enrolled full-time undergraduate and graduate students in an atmosphere that is welcoming and comfortable for all students.

University City Campus Contact Information
Creese Student Center, Suite 210
Call 215.895.1415 for an appointment
counseling@drexel.edu

Getting Involved

Dornsife School of Public Health Student Government Organization (SGO)
The Dornsife School of Public Health Student Government Organization (SGO) represents all Dornsife students within the School of Public Health, serving their needs in a variety of capacities. The overall purpose of the organization is to promote communication, collaboration between the school and the student body, and intellectual stimulation among students, Drexel University and the community-at-large. The organization also provides opportunities for meaningful contributions to and engagement in the field of public health.

All Dornsife School of Public Health students are voting members within this organization and are encouraged to contribute their time and services to the activities of the organization. Elections for
officers are typically held during Fall quarter. These activities provide an avenue for students to participate actively in all levels of Drexel University’s governmental system and ensure that the student body is kept informed of Dornsife School of Public Health and University policy matters. Student Government Organization officers and graduate students who are representatives to councils and committees must be in good academic standing.

Contact Information
Address: 3215 Market Street Nesbitt Hall Philadelphia, PA 19104
Email: sphsgo@drexel.edu or sphgov@gmail.com

Drexel Activities and Clubs
The Office of Student Life recognizes more than 300 student organizations, including the Graduate Student Association and the School of Public Health Student Government Organization.

Contact Information
Website: http://www.drexel.edu/studentaffairs/get_involved/campus_activities/about/
Address: 3210 Chestnut Street, Creese Student Center, Lower Level, Student Organization Resource Center (SORC)
T: 215.895.1328
Email: askOCA@drexel.edu

Dornsife Public Health Interest Groups
In addition to SGO and GSA, there are several organizations overseen by each department within the School of Public Health. For questions about student groups, please contact Michelle McDermott.

Undergraduate Student Organization of Public Health
Email: drexelsophcontact@gmail.com
Coalition for Health Advocacy through Multi-Disciplinary Partnerships (CHAMPS)
Email: champs.drexel@gmail.com

Community Health and Prevention Club
Email: chp-club-by-jsb363@drexel0.onmicrosoft.com

Environmental and Occupational Health Club
Email: eohclub.drexel@gmail.com

Epidemiology and Biology Club
Email: drexelepibiosclub@gmail.com

Global Health Forum
Email: ghfsph@gmail.com
Drexel Recreation Center
The state-of-the-art Drexel Recreation Center is the heart of fun and play at the University. Ranked the Best Gym in Philadelphia in 2015 by the readers of Philly.com, the 18,000 sq. ft. facility serves as the foundation for all recreational services at Drexel, including intramural sports, club sports, personal fitness, and health/wellness. The Recreation Center includes a multi-purpose gymnasium, elevated jogging track, squash courts, climbing wall, exercise studios, group fitness classes and more.

Contact Information
Website: http://drexel.edu/recathletics/
Address: 3301 Market Street, Philadelphia, PA
T: 215-571-3777
F: 215-895-2037
Email: recathletics@drexel.edu

Intramural Sports
Drexel’s Intramural Sports Program is designed to offer various leagues, tournaments, one-day events, and special events throughout the year to serve a large & diverse student body. More information can be found here.

Lindy Center for Civic Engagement
Drexel University’s Lindy Center for Civic Engagement promotes the ideals of social responsibility and public service by facilitating community based experiential learning for students, faculty, and staff. Through collaborations with the community, we improve the public good on the local, national, and global levels while enriching the scholarship and character of Drexel through enhanced education. Volunteer Information can be found here.

Contact Information
Address: 3210 Cherry Street, 2nd Floor, Philadelphia, PA 19104
T: 215.895.6130
F: 215.895.6288
Email: lindycenter@drexel.edu
Walk-in Hours: 9:00AM – 5:00PM
The Dana and David Dornsife Center for Neighborhood Partnerships

The Dornsife Center for Neighborhood Partnerships is dedicated to engagement in our neighborhood, offering enriching resources for a diverse community. At the Dornsife Center, Drexel provides resources and skilled training in order to develop a community of shared opportunity. We address the needs of our communities in a way that strengthens, empowers and educates, while maintaining a strong commitment to economic and social justice.

Contact Information
Address: 3509 Spring Garden St., Philadelphia, PA 19104,
T: 215.571.4013
Email: dornsife@drexel.edu
Getting Started Checklist

Here are items that must be completed within the first week of the fall quarter

☐ Pick up your computer and Drexel accounts
☐ Complete any outstanding financial aid requirements
☐ Review Drexel's computer and software recommendations
☐ Set up your email preferences and email signature
☐ Pick up your DragonCard University ID or submit your DragonCard photo
☐ Login to DrexelOne
☐ Complete the Blackboard Learn online training
☐ Comply with Drexel's health insurance and immunization policies by enrolling in or waiving health insurance.
☐ Read DSPH Student Handbook
☐ Register for Classes (August)

Other Suggested To Do’s

☐ Join the DSPH Facebook Group for your cohort and follow the DSPH Facebook page
☐ Follow the DSPH Instagram @dornsife_sph and Twitter accounts @drexelpubhealth
☐ Take Quantitative Self-Assessment (available via Blackboard Learn)
☐ Complete the Summer Reading
☐ Register for Orientation and New Student Activities