



MPH STUDENT HANDBOOK



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MPH Key Contacts

Advisees

MPH in Biostatistics
MPH in Epidemiology

MPH Community Health & Prevention

MPH in Environmental & Occupational Health

MPH in Health Management & Policy
JD/MPH

Executive MPH

MD/MPH
BS/MPH

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Master of Public Health Degrees

The Master of Public Health degree program is designed to prepare thinkers, planners and practitioners engaged in public health activity, as well as to prepare students for entry into a doctoral program. The Dornsife School of Public Health's objective is to graduate individuals with the knowledge, skills and approaches necessary to lead the nation's public health system.

The academic program emphasizes:

- development of critical thinking skills
- an interdisciplinary approach to problem solving, and
- a commitment to self-directed, lifelong learning.

The core disciplines in public health -- biostatistics; epidemiology; occupational and environmental health; health management and policy; and social and behavioral sciences -- are presented within the framework of our view of health as a human right and our commitment to improving health in cities, eliminating health disparities, and promoting health in all policies.

The full-time MPH offers five majors in the core disciplines of public health. Students complete core courses reflecting each of the public health disciplines and a required practicum experience in Year 1. After confirming an MPH major, students complete four MPH major-specific required courses, three department approved electives and a Community-Based Master's Project relative to their major.

MPH Plans of Study

Please note that the following plans of study are for students who started during the 2015-2016 academic year or later. Students who started during academic years prior to the 2015-2016AY were required to take PBHL 550- Community Based Prevention Practices for 4 credits during the spring quarter of their first year. Prior to the 2015-2016AY, PBHL 516 was a 2 credit course.



Master of Public Health in Community Health & Prevention (64 Required Credits)

Year 1

Fall Quarter		Winter Quarter		Spring Quarter	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
PBHL 516- Introduction to Public Health	3	PBHL 530- Principles of Epidemiology	4	PBHL 600- Management, Leadership, Assurance and Health Services	3
PBHL 520- Principles of Biostatistics	4	PBHL 640- Environmental and Occupational Health	4	PBHL 550- Community Based Prevention Practices	3
PBHL 540- Prevention Principles and Practices	4	PBHL 650- Public Policy and Advocacy	3	ELECTIVE	3
TOTAL CREDITS	11	TOTAL CREDITS	11	TOTAL CREDITS	9

Summer Quarter

No summer quarter *Student may elect to participate in summer quarter offerings but should speak with their graduate advisor during the fall quarter to discuss their options. One option is a global health course which includes a field experience. classes

Year 2

Fall Quarter		Winter Quarter		Spring Quarter	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
PBHL 671- Theory and Practice of Community Health and Prevention	3	PBHL 670- Multicultural Competence in Community Health and Prevention	3	PBHL 672- Theory and Practice in Health Communication	3
PBHL 673- Outcomes Assessment of Community Health and Prevention	3				

Students must complete 6 credits to fulfill the community based master's project requirement. These credits can be taken across three terms (2+2+2) or across two terms (3+3). An additional 3.0 credits (9.0 credits in total) could be earned by means of a more intensive/extensive culminating learning experience, if approved by the faculty mentor and Department Chairperson. The number of credits to be earned will depend on the scope and breadth of effort undertaken by the student to complete this academic requirement. Increasing the number of credits taken to satisfy the master's project requirement will require students to reduce the number of elective credits taken.

Five electives (15 credits) will be taken during the second year to complete the 64 credit requirement. Students who have taken extra electives earlier in the program or have taken additional CBMP credits will need to meet with their graduate advisor to adjust their plan of study.



Master of Public Health in Environmental and Occupational Health (64 Required Credits)

Year 1

Fall Quarter		Winter Quarter		Spring Quarter	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
PBHL 516- Introduction to Public Health	3	PBHL 530- Principles of Epidemiology	4	PBHL 600- Management, Leadership, Assurance and Health Services	3
PBHL 520- Principles of Biostatistics	4	PBHL 640- Environmental and Occupational Health	4	PBHL 641- Environmental	3
PBHL 540- Prevention Principles and Practices	4	PBHL 650- Public Policy and Advocacy	3	ELECTIVE	3
TOTAL CREDITS	11	TOTAL CREDITS	11	TOTAL CREDITS	9

Summer Quarter

No summer quarter classes *Student may elect to participate in summer quarter offerings but should speak with their graduate advisor during the fall quarter to discuss their options. One option is a global health course which includes a field experience.

Year 2

Fall Quarter		Winter Quarter		Spring Quarter	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
ELECTIVE	3	PBHL 647- Occupational and Environmental Epidemiology	3	PBHL 665- Environmental Risk Analysis	3
PBHL 643- Environmental and Occupational Toxicology	3				

Students must complete 6 credits to fulfill the community based master's project requirement. These credits can be taken across three terms (2+2+2) or across two terms (3+3). An additional 3.0 credits (9.0 credits in total) could be earned by means of a more intensive/extensive culminating learning experience, if approved by the faculty mentor and Department Chairperson. The number of credits to be earned will depend on the scope and breadth of effort undertaken by the student to complete this academic requirement. Increasing the number of credits taken to satisfy the master's project requirement will require students to reduce the number of elective credits taken.

Five electives (15 credits) will be taken during the second year to complete the 64 credit requirement. Students who have taken extra electives earlier in the program or have taken additional CBMP credits will need to meet with their graduate advisor to adjust their plan of study.



Master of Public Health in Biostatistics (64 Required Credits)

Year 1					
Fall Quarter		Winter Quarter		Spring Quarter	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
PBHL 516- Introduction to Public Health	3	PBHL 530- Principles of Epidemiology	4	PBHL 600- Management, Leadership, Assurance and Health Services	3
PBHL 520- Principles of Biostatistics	4	PBHL 640- Environmental and Occupational Health	4	PBHL 623- Introduction to Statistical Computing	3
PBHL 540- Prevention Principles and Practices	4	PBHL 650- Public Policy and Advocacy	3	ELECTIVE	3
TOTAL CREDITS	11	TOTAL CREDITS	11	TOTAL CREDITS	9
Summer Quarter					
No summer quarter classes					
*Student may elect to participate in summer quarter offerings but should speak with their graduate advisor during the fall quarter to discuss their options. One option is a global health course which includes a field experience.					
Year 2					
Fall Quarter		Winter Quarter		Spring Quarter	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
PBHL 620- Intermediate Biostatistics I	3	PBHL 621- Intermediate Biostatistics II	3		
PBHL 630- Intermediate Epidemiology	3				
PBHL 622- Statistical Inference I	3				
<p>Students must complete 6 credits to fulfill the community based master's project requirement. These credits can be taken across three terms (2+2+2) or across two terms (3+3). An additional 3.0 credits (9.0 credits in total) could be earned by means of a more intensive/extensive culminating learning experience, if approved by the faculty mentor and Department Chairperson. The number of credits to be earned will depend on the scope and breadth of effort undertaken by the student to complete this academic requirement. Increasing the number of credits taken to satisfy the master's project requirement will require students to reduce the number of elective credits taken.</p>					
<p>Five electives (15 credits) will be taken during the second year to complete the 64 credit requirement. Students who have taken extra electives earlier in the program or have taken additional CBMP credits will need to meet with their graduate advisor to adjust their plan of study.</p>					



Master of Public Health in Epidemiology

(64 Required Credits)

Year 1					
Fall Quarter		Winter Quarter		Spring Quarter	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
PBHL 516- Introduction to Public Health	3	PBHL 530- Principles of Epidemiology	4	PBHL 600- Management, Leadership, Assurance and Health Services	3
PBHL 520- Principles of Biostatistics	4	PBHL 640- Environmental and Occupational Health	4	PBHL 623- Introduction to Statistical Computing	3
PBHL 540- Prevention Principles and Practices	4	PBHL 650- Public Policy and Advocacy	3	ELECTIVE	3
TOTAL CREDITS	11	TOTAL CREDITS	11	TOTAL CREDITS	9
Summer Quarter					
No summer quarter classes					
*Student may elect to participate in summer quarter offerings but should speak with their graduate advisor during the fall quarter to discuss their options. One option is a global health course which includes a field experience.					
Year 2					
Fall Quarter		Winter Quarter		Spring Quarter	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
PBHL 620- Intermediate Biostatistics I	3	PBHL 632- Applied Survey Research in Epidemiology	3	PBHL 634- Epidemiology for Public Health Practice	3
PBHL 630- Intermediate Epidemiology	3				
<p>Students must complete 6 credits to fulfill the community based master's project requirement. These credits can be taken across three terms (2+2+2) or across two terms (3+3). An additional 3.0 credits (9.0 credits in total) could be earned by means of a more intensive/extensive culminating learning experience, if approved by the faculty mentor and Department Chairperson. The number of credits to be earned will depend on the scope and breadth of effort undertaken by the student to complete this academic requirement. Increasing the number of credits taken to satisfy the master's project requirement will require students to reduce the number of elective credits taken.</p>					
<p>Five electives (15 credits) will be taken during the second year to complete the 64 credit requirement. Students who have taken extra electives earlier in the program or have taken additional CBMP credits will need to meet with their graduate advisor to adjust their plan of study.</p>					



Master of Public Health in Health Management & Policy (64 Required Credits)					
Year 1					
Fall Quarter		Winter Quarter		Spring Quarter	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
PBHL 516- Introduction to Public Health	3	PBHL 530- Principles of Epidemiology	4	PBHL 600- Management, Leadership, Assurance and Health Services	3
PBHL 520- Principles of Biostatistics	4	PBHL 640- Environmental and Occupational Health	4	ELECTIVE	3
PBHL 540- Prevention Principles and Practices	4	PBHL 650- Public Policy and Advocacy	3	ELECTIVE	3
TOTAL CREDITS	11	TOTAL CREDITS	11	TOTAL CREDITS	9
Summer Quarter					
No summer quarter classes. *Student may elect to participate in summer quarter offerings but should speak with their graduate advisor during the fall quarter to discuss their options. One option is a global health course which includes a field experience.					
Year 2					
Students must choose two Macro Theory & Practice courses (6 credits) and two Micro Theory & Practice courses (6 credits) from the following list:					
Macro Theory & Practice Courses: PBHL 607, PBHL 609, PBHL 618, PBHL 651, PBHL 852 (please see below for when these courses are offered)					
Micro Theory & Practice Courses: PBHL 601, PBHL 602, PBHL 603, PBHL 605 (please see below for when these courses are offered)					
Fall Quarter		Winter Quarter		Spring Quarter	
Course number and title		Course number and title		Course number and title	
PBHL 603- Advanced Healthcare financial Management		PBHL 601- Management of Healthcare Outcomes		PBHL 602- Public Health Practice	
PBHL 618- Historical and Contemporary Developments in Social Justice		PBHL 605-Change Management in Public Health		PBHL 607- Evolution of United States Health Policy	
PBHL 852- Health Economics I		PBHL 609- Issues in United States Health Policy			
		PBHL 651- Legal Aspects of Public Health			
Students must complete 6 credits to fulfill the community based master's project requirement. These credits can be taken across three terms (2+2+2) or across two terms (3+3). An additional 3.0 credits (9.0 credits in total) could be earned by means of a more intensive/extensive culminating learning experience, if approved by the faculty mentor and Department Chairperson. The number of credits to be earned will depend on the scope and breadth of effort undertaken by the student to complete this academic requirement. Increasing the number of credits taken to satisfy the master's project requirement will require students to reduce the number of elective credits taken.					
Five electives (15 credits) will be taken during the second year to complete the 64 credit requirement. Students who have taken extra electives earlier in the program or have taken additional CBMP credits will need to meet with their graduate advisor to adjust their plan of study.					



Executive Master of Public Health					
(42 Required Credits)					
Year 1					
Fall Semester		Spring Semester		Summer Semester	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
PBHL 530ES- Epidemiology	4	PBHL 520ES- Biostatistics	4	PBHL 612ES- Health Policy and Advocacy	4
PBHL 540ES- Behavioral Assessment	4	PBHL 550ES- Community Assessment	4	PBHL 640ES- Environmental and Occupational Health	4
TOTAL CREDITS	8	TOTAL CREDITS	8	TOTAL CREDITS	8
Electives (2 Credits) Students must take the following 1-credit self-directed courses: Public Health History and Ethics (1 credit) & Emergent Public Health Issues (1 credit) Please note that these courses are offered online.					
Year 2					
Fall Semester		Spring Semester		Summer Semester	
Course number and title	Crs.	Course number and title	Crs.	Course number and title	Crs.
PBHL 600ES- Health Management & Leadership	4	Independent Study PBHL 530ES (1 credit) PBHL 630ES (1 credit) PBHL 635ES (2 credits)	4		
PBHL 612ES_ Program Planning and Evaluation	4	Capstone PBHL 570ES	4		
TOTAL CREDITS	8	TOTAL CREDITS	8		
*The EMPH program is a semester based degree. Students can complete the degree within five semesters with continuous enrollment. Each course listed above is offered only once per academic year, with the exception of the electives. These courses are offered online in fall, spring, and summer semesters					

MPH CORE COURSE DESCRIPTIONS

Descriptions of all SPH courses can be obtained from the University Catalog: www.drexel.edu/catalog. The following are descriptions of all core courses required for first year students:

PBHL 516 – INTRODUCTION TO PUBLIC HEALTH- 3 credits (Fall Quarter)

Introduces and investigates the history, issues, function and context of public health, community health and health systems.

PBHL 520 – PRINCIPLES OF BIOSTATISTICS- 4 credits (Fall Quarter)

Introduces and applies the biostatistics tools and analytical base required for population-based and community health assessment and evaluation. The focus is on providing a broad and basic understanding of biostatistics, with more advanced methods included as appropriate.

PBHL 530 – PRINCIPLES OF EPIDEMIOLOGY- 4 credits (Winter Quarter)

Introduces and applies the principles of epidemiology and study design needed to support population-based and community-health assessment/evaluation. Basic and more advanced methods are covered as appropriate with applications to public health and community contexts, and integration with the biostatistics.

PBHL 540 – PREVENTION PRINCIPLES & PRACTICES I- 4 credits (Fall Quarter)

Focuses on how individuals and groups approach issues of health behavior, health communication, and health promotion. The goal of this course is to provide basic knowledge of social and behavioral science theories, models and research methods.

PBHL 600 – MANAGEMENT, LEADERSHIP, ASSURANCE, AND HEALTH SERVICES- 3 credits (Spring Quarter)

Explores critical elements of assurance from the premise that effectiveness of program delivery and the assurance role itself requires understanding of organizations, leadership and change, in economic, strategic, and systemic context. Applies management concepts and theories through an integrated model of the management process. Extends, applies, and integrates previously developed concepts and theories with those of strategy, planning, accounting, financial management, and information systems.

PBHL 640 – ENVIRONMENTAL HEALTH- 4 credits (Winter Quarter)

Introduces environmental and occupational health issues and effective management of environmental exposures. The specific topics covered during this course include safe drinking water,



air quality, hazardous waste disposal, environmental disease clusters and bioterrorism.

PBHL 650 – PUBLIC POLICY AND ADVOCACY- 3 credits (Winter Quarter)

This course introduces students to a selected set of health policy issues facing the US today, and that will challenge the nation in the foreseeable future. Emphasis is placed on effective problem definition and the identification of politically feasible solutions to the policy issues being studied.

Executive MPH Core Courses

PBHL 520ES BIOSTATISTICS- 4.0 Credits

Introduces and applies the biostatistics and analytical base required for population-based and community health assessment and evaluation. The focus is on providing a broad and basic understanding of biostatistics, with more advanced methods included as appropriate.

PBHL 530ES Epidemiology - 4.0 Credits

Introduces and applies the principles of epidemiology and study design needed to support population-based and community health assessment and evaluation. Basic and more advanced methods are covered as appropriate with applications to public health and community contexts, and integration with the biostatistics taught in Block II.

PBHL 540ES Behavioral Assessment - 4.0 Credits

Introduces principles of health behavior in context of the human life-cycle and covers their application to prevention and health promotion programs in a community context.

PBHL 550ES Community Based Prevention Practices - 4.0 Credits

Provides an interdisciplinary foundation that is focused on strategies designed to enhance the health of the community. Also, to focus on the role of community capacity building community empowerment, action-oriented community diagnosis and the central role of community residents in the identification of local issues, goals, and priorities affecting their lives and neighborhoods.

PBHL 570ES Integrated Public Health Case Analysis - 4.0 Credits

This course has been designed to fulfill the requirement that all Master of Public Health degree candidates have the opportunity, as described by the Council on Education for Public Health , “to synthesize and integrate knowledge acquired in course work and other learning experiences and to apply theory and principles in a situation that approximates some aspect of professional practice”. The course is designed for Executive MPH students for completion in their final semester. Students will work in groups to analyze a case study of public health practice and policy, and will develop a new case from current and emerging issues in public health. In both the case analysis and case development, students will apply general and discipline-specific public health knowledge from their coursework to the effective re.

PBHL 600ES Health Management and Leadership - 4.0 Credits

Explores critical elements of the assurance role of public health, beginning from the premise that effectiveness of program delivery and of the assurance role itself requires an understanding of organizations, leadership, and change, in economic, strategic and systematic context. Applies management concepts and theories through an integrated model of the management process. In the latter portion of the block, extends, applies, and integrates previously developed concepts and theories with those of strategy, planning, accounting, financial management, and information systems.

PBHL 612ES Program Planning & Evaluation - 4.0 Credits

Beginning from the premise that the health-assurance role of public health begins with program planning, development, and evidence-based practice, this block examines concepts and theories underlying program planning, development, and evaluation. Emphasizes program application in context of specific problems and community context.

PBHL 640ES Environmental & Occupational Health - 4.0 Credits

Introduces concepts, theories, and programmatic applications within the fields of environmental and occupational health.

PBHL 650ES Health Policy & Advocacy - 4.0 Credits

Introduces the fundamentals of public-health law and the concepts and theories of health-policy development, adoption, and evaluation. Also introduces the advocacy process and its importance to development of sound public health policy. Students complete the M.P.H. program by exploring major public health topics in some depth. Emphasizes systemic integration and the integration of the assessment, assurance, and policy development roles of public health in problem, population, and political context.

REQUIRED COURSES BY MPH MAJOR

Community Health & Prevention

12 credits

PBHL 670 - Multicultural Competence in Community Health and Prevention – 3 credits

The goal of this course is to equip students already versed in the fundamentals of public health principles with additional practice skills and knowledge in cultural competency. Implicit in the terms cultural competence is a set of congruent behaviors, attitudes, beliefs and values enabling people to work effectively across

PBHL 671 Theory and Practice of Community Health and Prevention - 3.0 Credits



This course introduces public health students to the theoretical foundation of community and population-based health promotion. The course emphasizes theories and models for individual and planned social and community change designed to improve health; and the application and impact of theoretical constructs in designing intervention strategies.

PBHL 672 Theory and Practice in Health Communication- 3.0 Credits

The practice of public health is complete and competent with a strong set of communication skills and a working knowledge of communication theory. This course is designed to train public health practitioners in the steps required in developing, implementing and evaluating health communication interventions.

PBHL 673 Outcomes Assessment of Community Health and Prevention 3.0 Credits

This course is designed to review the principles of identifying short-term, mid-term and long-term outcomes and how these are linked to program goals, objectives, mission and vision. Topics include selecting outcomes in conjunction with the community, and strategies for design, data collection, analysis and interpretation.

Environmental & Occupational Health

12 credits

PBHL 641 Environmental Hazard Assessment - 3.0 Credits

This course provides students with a general understanding of the recognition and evaluation of chemical, physical and biological hazards. Particular emphasis is placed on airborne hazard evaluation theory and methods. Students become familiar with commonly used industrial hygiene equipment through participation in laboratory and field exercise.

PBHL 643 Environmental and Occupational Toxicology - 3.0 Credits

This course will provide students with a basic understanding of the recognition and evaluation of chemical, physical and biological hazards in the environment and workplace. The course addresses fundamentals of toxicology, legal implications of exposure and prevention strategies. Topics will include: general toxicology principles, metals, chemical and dust exposures and physical agents.

PBHL 647 Occupational and Environmental Epidemiology - 3.0 Credits

Occupational and Environmental Epidemiology for Public Health is a required course for the Master of Public Health (MPH) program of study, concentration in Environmental and Occupational Health. Students are familiarized with commonly used industrial hygiene equipment through participation in laboratory and field exercises

PBHL 665 Environmental Risk Analysis - 3.0 Credits

This course will provide an overview of the fundamentals of risk for environmental health. Students will develop a critical understanding of the key components of risk assessment (hazard identification, dose modeling, exposure assessment, and risk characterization) through a series of

environmental health problem case studies. Quantitative methods for conducting risk assessment will be taught, including use of software tools. We will discuss how risk assessment can inform risk management approaches (such as regulatory options) and risk communication, and vice versa. The course will emphasize the potentials, limitations, and uncertainties of the risk analysis framework for protecting human health from environmental hazards.

Biostatistics

15 credits

PBHL 620 Intermediate Biostatistics I - 3.0 Credits

This course focuses on an overview of the linear modeling methods most commonly used in epidemiological and public health studies. Models include simple/multivariate linear regression, analysis of variance, logistic/conditional regression, Poisson regression and models for survival data. Focus is on implementing models and interpreting results.

PBHL 621 Intermediate Biostatistics II - 3.0 Credits

The course reinforces and builds upon the concepts in PHBL 620. It adds theoretical background on various linear model assumptions and multivariable model-building strategies. Approaches to model diagnostics (e.g., goodness of fit, residual analysis) are also covered.

PBHL 623 Introduction to Statistical Computing - 3.0 Credits

Provides the students with sufficient data management and computing skills enabling them to manage small to intermediate size public health projects. Students will learn basic data management and analytic programming in the SAS statistical software.

PBHL 630 Intermediate Epidemiology - 3.0 Credits

This course expands on basic methods used in epidemiologic thinking and research - with a focus on observational studies of disease risk factors. Topics covered include: basic principles of causal inference; observational study designs; bias; confounding; effect modification; stratified analysis; and the epidemiologic approach to multivariable modeling. An emphasis is also placed on critically reading epidemiologic literature.

Choose one of the following

PBHL 622 Statistical Inference I - 3.0 Credits

This course introduces probability and biostatistics theory. Topics include the basic concepts of probability including Bayes theorem; probability distributions of both discrete and continuous types of variables along with their properties; and the underlying theoretical foundation of the statistical inference including parameter estimation, hypothesis testing, hierarchical models and Bayesian inference.

PBHL 629 Design & Analysis of Clinical Trials - 3.0 Credits

The purpose of this course is to cover the design and conduct of clinical trials. The course will also cover how to evaluate the scientific rigor of studies of clinical trials published in the scientific literature. Topics which will include power and sample size, study design, randomization methods, recruitment, missing data, ethical issues and statistical analysis methods.

PBHL 683 Advanced Clinical Trials & Experiment Design - 3.0 Credits

Course prepares students to design & conduct clinical trials and other health related experiments. It will cover the development of a study protocol for a clinical trial, selection of the study population, sample size, and treatment assignment methods. Advanced experimental designs will also be covered.

PBHL 691 Pathophysiology Basis of Epidemiologic Research - 3.0 Credits

This course will examine the causes of many human diseases at a molecular level, paying particular attention to the role of inflammation in disease processes and examining the role of cell cycle dysregulation in the etiology of many human cancers. In order to understand the pathologic basis for disease, the course will also cover the normal structure and function of many body systems, that when compromised lead to diseases of public health importance

Epidemiology

15 credits

PBHL 620 Intermediate Biostatistics I - 3.0 Credits

This course focuses on an overview of the linear modeling methods most commonly used in epidemiological and public health studies. Models include simple/multivariate linear regression, analysis of variance, logistic/conditional regression, Poisson regression and models for survival data. Focus is on implementing models and interpreting results.

PBHL 623 Introduction to Statistical Computing - 3.0 Credits

Provides the students with sufficient data management and computing skills enabling them to manage small to intermediate size public health projects. Students will learn basic data management and analytic programming in the SAS statistical software.

PBHL 630 Intermediate Epidemiology - 3.0 Credits

This course expands on basic methods used in epidemiologic thinking and research - with a focus on observational studies of disease risk factors. Topics covered include: basic principles of causal inference; observational study designs; bias; confounding; effect modification; stratified analysis; and the epidemiologic approach to multivariable modeling. An emphasis is also placed on critically reading epidemiologic literature.



PBHL 632 Applied Survey Research in Epidemiology - 3.0 Credits

Applied Survey Research in Epidemiology is a required course for the Master of Public Health (MPH) program of study, concentration in Epidemiology and Biostatistics. This course addresses theoretical and practical aspects to the conduct of survey research in human populations. Practical requirements for research proposal development is covered.

PBHL 634 Epidemiology for Public Health Practice - 3.0 Credits

This course is designed to enable the student to understand epidemiology as a health discipline and how epidemiology provides information for infectious/non-infectious disease prevention and control. Topics cover public health surveillance, outcomes research, health services research, principles of cancer registration, and a variety of practice-related exercises.

Health Management & Policy

12 credits

*Students must choose two courses from each of the following two categories (macro and micro)

Macro Theory & Practice

PBHL 607 Evolution of United States Health Policy - 3.0 Credits

This is a reading intensive seminar in the evolution of the US health system and history of 20th century US health policy: how it adapted to internal and external forces with an emphasis on the cyclic interest - and disinterest - in universal health care coverage.

PBHL 609 Issues in United States Health Policy - 3.0 Credits

This course introduces students to a selected set of health policy issues facing the US today, and that will challenge the nation in the foreseeable future. Emphasis is placed on effective problem definition and the identification of politically feasible solution to the policy issues being studied.

PBHL 618 Historical and Contemporary Developments in Social Justice - 3.0 Credits

Courses will cover direct and indirect links between public health policies, political circumstances, social and economic conditions and effects on health of individuals and populations using the human rights framework.

PBHL 651 Legal Aspects of Public Health - 3.0 Credits

This course covers legal and policy issues in the implementation of public health programs. It emphasizes underlying themes that frame these efforts.

PBHL 852 Health Economics I - 3.0 Credits

Health Economics I is the first course in a 2- course sequence in health economics. This course provides and introduction to economic theory related to health and health care. Topics covered in this course include: historical trends on health expenditures , an introduction to cost-benefit and cost-effectiveness analysis, economic analysis of the Affordable Care Act, determinants of the



demand for medical care, and health insurance and problems in health insurance markets (adverse selection and moral hazard).

Micro Theory and Practice

PBHL 601 Management of Healthcare Outcomes - 3.0 Credits

This course addresses the management of healthcare outcomes from several perspectives: patient, patient care and health systems. It explores how absolute clinical outcomes are impacted by intermediate outcomes in healthcare delivery and how these are evaluated from an economic outcomes perspective. It also addresses disparities observed in achieving health outcomes.

PBHL 602 Public Health Practice - 3.0 Credits

This course addresses current and transforming issues in public health policy and management, examines the history of each issue and analyzes forces that have led to new policy or management approaches. A key goal of the course is to build critical thinking, effective management approaches and creativity skills.

PBHL 603 Advanced Healthcare Financial Management - 3.0 Credits

The Business of Healthcare: Advanced Healthcare Financial Management is a course designed for non-financial health care managers. Using the case study approach, it offers an introduction to the most-used tools and techniques of health care financial management. There is a particular focus on fundamentals.

PBHL 605 Change Management in Public Health - 3.0 Credits

Strategy, Innovation and Change Management is a required course for the Master of Public Health (MPH) program of study, concentration in Health Management and Policy. This course prepares students for management responsibilities in delivering new health services. The course focuses on developing strategies to adopt innovative services and management technique.

ELECTIVES

Elective *

18.0-21.0

Students are required to successfully complete elective credits (18.0- 21.0 credits). These courses may be within the School of Public Health, or from other academic units within the University. Students must meet with their Faculty Advisor in selecting their electives. It is the responsibility of the student to determine course restrictions and the registration process for campus electives taken at the Main Campus. The following is a sample of some of the School of Public Health electives offered by department:

Biostatistics Electives

PBHL 622	Statistical Inference I
PBHL 628	Survival Data Analysis
PBHL 629	Design & Analysis of Clinical Trials
PBHL 631	Applied Multivariate Analysis
PBHL 657	Data Management
PBHL 683	Advanced Clinical Trials & Experiment Design
PBHL 684	Statistical Inference II
PBHL 686	Advanced Statistical Computing
PBHL 691	Pathophysiology Basis of Epidemiologic Research
PBHL 692	Public Health Obesity Prevention Research
PBHL 693	Applied Bayesian Analysis
PBHL 696	Nonparametric and Semiparametric Models
PBHL 699	Biostatistical Computing with Stata

Community Health and Prevention Electives

PBHL 674	Studying Rare or Hidden Groups
PBHL 675	LGBT Health Disparities
PBHL 676	Intersectional Perspectives
PBHL 678	Drug Use and Public Health
PBHL 801	Theory & Practice of Community Health & Preventions I
PBHL 803	Theory & Practice of Community Health and Preventions II
PBHL 804	Research Methods for Community Health and Prevention
PBHL 805	Qualitative Research in Community Health
PBHL 808	Community Program Evaluation
PBHL 810	Practicum in Community Health and Prevention
PBHL 814	Community Based Participatory Research
PBHL 823	Faith, Religion, Spirituality, and Health
PBHL 824	Public Health Ethics
PBHL 827	Advanced Topics in Qualitative Analysis

Environmental and Occupational Health Electives

PBHL 560	Overview of Issues in Global Health
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PBHL 642	Healthy Housing & Built Environment
PBHL 645	Exposure Assessment
PBHL 646	Environmental Health in Vulnerable Populations
PBHL 648	Public Health and Disaster Preparedness
PBHL 649	Occupational and Environmental Cancers
PBHL 663	Injury Prevention and Control
PBHL 664	Safety in Healthcare

Epidemiology Electives

PBHL 532	Autism as a Public Health Challenge
PBHL 633	Epidemiology of Cancer
PBHL 635	Social Epidemiology and Psychiatric Epidemiology
PBHL 636	Infectious Disease Epidemiology
PBHL 638	Perinatal Epidemiology
PBHL 639	Cardiovascular Disease Epidemiology & Prevention
PBHL 655	Making Sense of Data
PBHL 656	Pharmacoepidemiology
PBHL 691	Pathophysiology Basis of Epidemiologic Research
PBHL 692	Public Health Obesity Prevention Research

Health Management and Policy Electives

PBHL 506	Using Data to Drive Policy and Practice
PBHL 508	Health Care Data Analytics
PBHL 604	Public Health Advocacy and Activism
PBHL 612	Public Health Funding & Program Development
PBHL 613	Seminar in Fire Arms and Public Health
PBHL 614	Coordinating a Population's Care
PBHL 615	Perspectives on Gender, Race, Ethnicity, and Social Class
PBHL 616	Public Health Surveillance: Aligning Data and Policy Use
PBHL 617	Health Disparities: Systemic, Structural, Environmental & Economic
PBHL 618	Historical and Contemporary Developments in Social Justice
PBHL 652	Public Health Leadership
PBHL 802	Health and Human Rights
PBHL 851	Health Systems Policy Analysis
PBHL 852	Health Economics I

[PBHL 853](#)

Health Economics II

[PBHL 856](#)

Violence, Trauma and Adversity in Public Health

PRACTICE BASED LEARNING

A. First-Year Practicum

The Practicum at the Drexel University School of Public Health is a practical experience required of all first-year MPH students. The requirement states that...

All graduate professional public health degree students must develop skills in basic public health concepts and demonstrate the application of these concepts through a practice experience that is relevant to students' areas of specialization.

The practicum constitutes a supervised, hands-on 120 hour public health experience within public health practice settings enabling students to apply public health concepts and methods to real world public health problems. The practical experience should give students further grounding in the MPH Core Competencies from the Association of Schools and Programs of Public Health.

OBJECTIVES

The practicum objectives seek to prepare students to:

1. Integrate theory and research with practice;
2. Apply public health concepts and methods to solve real world problems;
3. Acquire public health practice experience;
4. Enhance knowledge and practice skills;
5. Gain new knowledge and skills working to solve public health problems;
6. Gain new skills in working as a member of multidisciplinary teams; and
7. Widen the scope of professional activities, relationships, and networks.

Timing of Practicum

The 120-hour experience is required of all full-time students. Practicum hours must be completed between January of the first year and the beginning of second year coursework. Students may choose to do your practicum part-time during the winter or spring academic quarter, negotiating the duration and hours per week with your site. Students may also complete your practicum during the summer, taking advantage of summer opportunities both in Philadelphia and elsewhere. Students must demonstrate completion of your practicum before you can register for second year fall courses.

Students develop a written learning agreement in consultation with the Director of Student Placement and the community preceptor. Partner organizations designate a qualified member of

their staff to serve as the preceptor for each assigned practicum student. The preceptor guides the student's experience on site, helps him/her think critically about the concrete details and meaning of activities, and facilitates interactions with agency staff and community members.

There is a practicum orientation for all students in the Fall of the first year where information is provided about practicum requirements, site selection and placement, and practicum deliverables. Information is also posted on the DUSPH website. The Director of Student Placement, in the Office of Public Health Practice, is the point of contact for all Practicum related questions.

B. 2nd year Culminating Experience (CBMP)

The **Community-Based Master's Project (CBMP) comprises the culminating experience** required of students in the full-time MPH program. Students engage in an in-depth study of a problem, research project, or project based internship that fits with their academic and professional goals. CBMP is managed by each department and students work closely with their faculty advisor to choose a project, set project goals and meet deliverables.

For students whose CBMP require working with an external partner organization, the Office of Public Health Practice and the Director of Student Placement can assist students in finding a partner organization. Students should also avail themselves of the contacts that their advisor and department have as well as seek out external opportunities on their own. Students develop a written learning agreement in consultation with a faculty advisor and preceptor. Sponsoring agencies will designate a qualified member of their staff to serve as the community-based preceptor for each assigned SPH student. This staff member will: (1) provide supervision of master's student-level work; (2) have time to supervise a student for the hours in which they'll be working on site; (3) demonstrate a commitment to mentoring and developing the future public health professionals; (4) complete an online preceptor orientation prior to the start of student work; and (5) have a basic knowledge of how the organization and the student's project relates to improving public health. Overall, the preceptor guides the student's experience on site, helps him/her think critically about the concrete details and meaning of activities, and facilitates interactions with agency staff and community members.

REQUIREMENTS

The CBMP is designed to integrate public health academic studies with applied skills. Ideal CBMP projects will:

- Address a pressing public health need or problem identified by a partner organization or faculty member
- Benefit the community or a particular target population
- Support SPH goals and objectives
- Directly relate to a student's academic goals, objectives, and professional interests

- Involve appropriate SPH faculty and members of community-based organizations as preceptors and advisors.

Joint Degree Programs

JD/MPH

The joint program in law and public health allows highly motivated students to study law and public health in an integrated manner. They take courses at Drexel's School of Law and School of Public Health and earn degrees from both. In addition to acquiring basic skills in the two disciplines, students gain a unique perspective on the interrelation between them.

Plan of Study

Year	Fall Quarter	Fall Semester	Winter Quarter	Spring Semester	Spring Quarter	Summer
1		Legal Methods I (3 credits) LAW 565		Legal Methods II (3 credits) LAW 566		Lawyering Practice Seminar (2 credits)
		Torts (4 credits) LAW 550		1 st Year Law Elective (2 credits) LAW 558		Law Co-op (7 credits)
		Civil Procedure (4 credits) LAW 554		Criminal Law (4 credits)		
		Contracts (4 credits) LAW 552		Constitutional Law (5 credits) LAW 560		



				Interviewing, Negotiations, and Counseling (1 credit) LAW 568 (1st wk., Jan.)
2	Introduction to Public Health (3 credits) PBHL 516	Law elective (3 credits) LAW 830 (may be taken any semester)	Principles of Epidemiology (4 credits) PBHL 530	MPH Elective (3 credits)
	Principles of Biostatistics (4 credits) PBHL 520		Environmental Health (4 credits) PBHL 640	Management, Leadership, Assurance and Health Services (3 credits) PBHL 600
	Behavioral Assessment Prevention Principles and Practices (4 credits) PBHL 540		Public Policy and Advocacy PBHL 650 (3 credits)	MPH Elective (3 credits)
3	HMP selective (3 credits)	Professional Responsibility (3 credits) LAW	Legal Aspects of Public Health (3 credits) PBHL 651	Property (4 credits) LAW 556

4		(may be taken in the 2 nd or 4 th year, instead)		(may be taken during the 4 th year, instead)		
	HMP selective (3 credits)	Law elective (3 credits)	HMP selective (3 credits)	Law elective (3 credits)		
		Law elective (3 credits)		Law elective (3 credits)		
	CBMP (4 credits) (option)	Law elective (3 credits)	CBMP (4 credits)	Law elective (3 credits)	CBMP (4 credits)	CBMP (4 credits) (if not taken in fall)
	HMP course (3 credits)	Law elective (3 credits)		Law elective (3 credits)		
		Law elective (3 credits)		Law elective (3 credits)		

[Joint JD/MPH Catalog Information](#)

MD/MPH

The MD/MPH combined-degree program is designed to prepare physician leaders. The program is built on the foundation of health and human rights, and provides strong interdisciplinary training to individuals interested in clinical practice, prevention, hygiene, education and policy making. Once admitted to the College of Medicine, you are eligible for admission to Dornsife School of Public Health. This is an opportunity to complete the MPH program at a lower cost by applying some of the coursework completed at the Drexel University College of Medicine to the requirements for the Master of Public Health degree.



Plan of Study

Year	FALL	SPRING	SUMMER
1	MD curriculum (PIL or IFM)*	MD curriculum	Optional: Bridging the Gaps**
		Online Courses: Introduction to Epidemiology and Introduction to Biostatistics (PH 701 /702)	
2	MD curriculum Introduction to Public Health	MD curriculum Introduction to Public Health	
3	MD curriculum Clinical Rotations	MD curriculum Clinical Rotations	MD curriculum Clinical Rotations Optional: Summer Public Health courses or Global Health Field Experience
4	SPH curriculum *Please look below for sample plan of study	SPH curriculum *Please look below for a sample plan of study	
5	MD curriculum Clinical Rotations and residency interviewing	MD curriculum Clinical Rotations and residency interviewing	

[Joint MD/MPH Catalog Information](#)

***MD/MPH School of Public Health Sample Plan of Study**

Prior to FT year	Credits
Shared credits	15
PBHL 701S and PBHL 702S	9
6 credit summer session (electives)	6
Fall Quarter	
Specialized Selective	3
Specialized Selective	3
Elective	3
Elective	3
Winter Quarter	
PBHL 640	4
Specialized Selective	3
Elective	3
CBMP	3
Spring Quarter	
PBHL 600	3
Specialized Selective	3
CBMP	3
Total	64

Academic Policies

Academic Advising

In order to ensure timely and correct completion of the curriculum, students should consult regularly with their academic advising team. The academic advising team for MPH students consist of a faculty mentor and a graduate advisor. Faculty mentors serve to provide career advice, are well-connected with public health resources locally, nationally, and internationally, and are excellent sounding boards for advice on educational and professional matters. Faculty mentors are also instrumental in helping a student to complete their Masters Project. Graduate advisors are assigned to students by department and are available to assist students with registration, course selection, academic issues, etc. The graduate advisor is the student's liaison to central offices within the University such as Drexel Central which houses the financial aid, billing, and registrar's offices. Students receive their advising assignments before classes begin.

Course Registration

Students in the MPH program are expected to register themselves according to the course schedule that follows in the grids above. Registering for courses out of sequence requires permission from both the Faculty and Graduate Advisor. Students can follow the following link to register themselves for their courses [Registration Instructions PDF](#).

Course Evaluations

Course evaluations are sent to students toward the end of every semester/quarter through AEFIS and can be accessed through the "AEFIS" hyperlink in Drexel One. It is important that students complete these evaluations so that faculty and administrators in the Dornsife School of Public Health can have a better understanding of students' educational experiences. These evaluations take about 10-15 minutes to complete and the process is completely anonymous. The course evaluations are a critical component to Dornsife's program evaluation process and the overall quality improvement of the courses. Student feedback is essential, if we wish to understand the strengths and address the limitations of the content and instruction of our Public Health courses.

Letter Grade Definitions, Point Equivalency, and Credit

General Grading Policies and Expectations

There is an expectation of a steady increase in each student's level of performance throughout the program, with a concomitant expectation of steadily increasing ability to integrate and apply the critical elements from all preceding classes. Students are graded on their performance in all aspects of the curriculum.

- a. Students are expected to comply with the School's Attendance Policy.
- b. It is expected that all assignments are submitted on time. Failure to do so may result in a lower grade.
- c. If a student receives a grade below C in any class, they must retake that course. The course remains on their transcript and is averaged in with all other courses.

Letter Grades

A: The student has exceeded the required standards and expectations of academic performance. A letter grade of "A" carries four (4.0) grade points. Performance at the "A" letter grade level is indicative of exemplary achievement of course objectives. A designation of A+ can be given at the instructor's discretion to acknowledge students of highest distinction – however the A+ grade still carries four (4.0) grade points.

A-: The student has met the required standards and expectations of academic performance slightly below the exceptional level. A letter grade of "A-" carries 3.7 grade points. Feedback to students – both written and verbal – should define the specific areas where improvement is needed.

B+: The student has met the required standards and expectations of academic performance slightly above the satisfactory level. A letter grade of "B+" carries 3.3 grade points. Feedback to students – both written and verbal – should define the specific areas where improvement is needed.

B: The student has met the required standards and expectations of academic performance at a satisfactory level. Performance at this level is indicative of good academic work with command of factual knowledge. The student's critical analysis and synthesis skills are appropriate but not exceptional. A letter grade of B carries three (3.0) grade points.

B-: The student has met the required standards and expectations of academic performance slightly below the satisfactory level. A letter grade of "B-" carries 2.7 grade points. Feedback to students – both written and verbal – should define the specific areas where improvement is needed.

C+: The student has met the required standards and expectations of academic performance slightly above the marginally acceptable level. A letter grade of "C+" carries 2.3 grade points. Feedback to students – both written and verbal – should define the specific areas where improvement is needed.

C: The student has met the required standards and expectations of academic performance at the marginally acceptable level. The academic work performed at this level is lacking in substance and/or form, and is of marginal quality. If a student receives a grade below C in any class, they must retake that course. The course remains on their transcript and is averaged in with all other courses.



F: The student has failed to meet the required performance standards and expectations of academic performance. A letter grade of “F” carries zero (0) grade points. Feedback to students – both written and verbal – should define the specific areas where improvement is needed.

Dropping or Withdrawing from Courses

Dropping a course:

Courses may only be dropped during the “drop period” lasting from the beginning of the enrollment period through the end of the first week of the quarter. A student can drop the course via Drexel One during the first week. Dropping a course results in the course being removed from the student’s academic record. Dropping required courses in a given academic year may however result in a student being unable to complete the program on time.

Withdrawing from a course:

Graduate students may withdraw from a course during the “withdrawal period” lasting from the beginning of the third week through the end of the seventh week of the quarter/ninth week of the semester.

Withdrawing from a course causes both the name of the course and the grade of “W” to appear on the student’s transcript. Before withdrawing from a course, students should consult with the instructor. All students must obtain their graduate advisor’s written authorization before withdrawing from courses. Written authorization is obtained once the instructor has signed the Add/drop/withdrawal form available on the following Graduate College webpage: <http://www.drexel.edu/graduatecollege/forms-policies/forms/>. Once the add/drop/withdrawal form is approved by the student’s instructor and graduate advisor, the form must be submitted to the Director of Academic Services for formal submission to the Graduate College and Drexel Central.

If a student is receiving financial aid, they should also discuss the implications of withdrawing from a course/s with Drexel Central. Withdrawing from required courses in a given academic year may result in a student being unable to complete the program on time.

In accordance with Drexel University’s Tuition Refund/Credit Schedule Policy, the effective date of withdrawal (whether it is from an individual course or from Drexel University) will determine the amount of credit that you may be eligible to receive, thereby reducing the total amount of fees owed to Drexel University. Please refer to the Tuition Refund/Credit Schedule on the Bursar’s Office website at <http://drexel.edu/drexelcentral/billing/refunds>

Incompletes

At the sole discretion of the instructor a grade of Incomplete (INC) may be assigned to a course where, 1) the instructor judges the student to have a legitimate reason to request the Incomplete grade, 2) the student has successfully completed more than 70% of course work at the time of request, and 3) the student has the ability to pass the course upon successful completion of the course requirements. The student and instructor must complete a formal agreement stipulating all work to be completed and the deadline for such completion. A term grade of "F" will be assigned if contractually assigned work is not completed by the agreed upon deadline.

A Contract for Grade of Incomplete (INC) must be initiated by the student, signed by both student and the instructor, and given to the graduate advisor for processing. A student with two or more incomplete grades will not be allowed to register for additional courses without permission from the Associate Dean for Academic and Faculty Affairs.

Academic Integrity

As detailed in the Drexel University Student Program Guide, plagiarism, cheating, forgery or other forms of academic misconduct are not tolerated at this institution and if allegations of misconduct related to academic integrity are upheld, a student may be expelled from the school. It is the responsibility of each student to ensure that his/her study and participation in the academic process is so conducted that there can be no question concerning his/her integrity. All assignments, unless clearly designated group projects, are expected to be the work of the individual student. Any use of ideas, data or wording of another person must include explicit acknowledgement of the source. Failure to give such credit is plagiarism. Any alteration/fabrication of data or inaccurate reporting of actual participation in an assignment are examples of academic misconduct. Any violations of the above will be dealt with utilizing the procedures outlined in the University Student Program Guide which is available online at

http://www.drexel.edu/studentlife/community_standards/studentHandbook/

Turnitin: Some courses may use Turnitin to submit written assignments. Faculty can also use Turnitin at their discretion to evaluate any student writing submitted.

Leave of Absence

On recommendation of the student's advising team (graduate advisor and faculty advisor) and the Director of Academic Services, a student may take a leave of absence for up to a maximum of two years consecutively or separately for master's candidates, for reasons of 1) military service, 2)



family care, 3) serious illness or 4) another reason deemed adequate for interrupting graduate studies. Financial obligations to the University for past periods of matriculation are not waived by a leave of absence. Furthermore, a leave of absence does not extend the time limits allowed for completion of degree. Students on F-1 or J-1 visas are not eligible for a leave of absence.

Maintenance of Matriculation

All matriculated Dornsife School of Public Health students are required to be registered each quarter in order to continue to be degree candidates, unless they have requested and have received permission for a formal leave of absence. Informal leave of absence arrangements are not acceptable and will not be honored retroactively.

Matriculated students who fail to obtain a leave of absence or register for a quarter will be subject to termination of their matriculated status and may be administratively withdrawn and dropped from the rolls of the Dornsife School of Public Health. Reinstatement to matriculated status for students who are administratively withdrawn will require petition to, and action by, the Admissions Committee. Such students will be treated as new applicants requesting admission with advanced standing. They will be required to file a new application and pay the application fee again.

Graduation Requirements

As part of the steps to graduate, all students must complete the Student Resource Center's online Application for Degree. Submitting the application notifies the University of your intent to graduate and initiates a check to make sure you have met all degree requirements. This form may be found by logging on to your DrexelOne account one.drexel.edu; selecting the students tab; under the Student Record Box select "More BannerWeb student records" then select "Apply for Your Degree." Students who are unable to graduate must submit a new Application for Degree form in the next term they anticipate graduating. Degrees earned during any term will be awarded at the end of that term, after all grades have been submitted. Commencement is held once a year, in June.

The following conditions must be met in order for a student to receive a degree:

- An Application for Degree must be filed with the Registrar's office no later than the deadlines specified in the Drexel Main Campus Academic Calendar.
- Specific course requirements must be completed for the program or major in which the student is enrolled.



- A grade point average of 3.0 or higher must be achieved for all coursework undertaken as part of this program at Drexel University.
- All grades for required courses must be submitted. No student will be approved for a degree while an unreported grade for a required course remains on his or her record.
- A master's student must receive final approval for graduation from the Office of Academic Affairs.
- Students must satisfy all financial obligations to the University.

If for any reason a student does not meet all requirements for graduation two days before commencement, he or she cannot graduate until the term in which all requirements are met.

If a student completes all requirements for graduation in any term other than the spring term, the degree will be awarded in the term in which the requirements are met. All financial obligations to the University must be met before the student receives his or her diploma.

Grievance Policies and Procedures

The Dornsife School of Public Health encourages open student-faculty communication and discussion to affect a satisfactory solution to problems relating to academic matters. Grade issues should be discussed first with the instructor and then, if not satisfied, with the Department Chair.

GRADE APPEALS

The grade appeals policy in part states that: where the issue involves a matter of professional assessment or judgment as e.g. of the grade for a paper or report, the student has to present incontrovertible evidence that the grade awarded was biased and not in line with University policy.

To challenge any grade awarded or action taken by the instructor, the student must initiate an appeal in writing within 2 weeks of the decision or action in question. If it is against a grade, the written appeal should be sent to the instructor who awarded the grade.

The full policy can be found on the following Graduate College webpage:
<http://www.drexel.edu/graduatecollege/forms-policies/policies/>



Other Grievances

To submit a formal complaint, the student must address a letter to the Associate Dean for Academic and Faculty Affairs and the Dean, stating the specific complaint. The Dean will review the complaint, gather supporting material and render a decision within 30 days from receipt of the letter.

Voluntary withdrawal from the program

Students who wish to withdraw from the program should do so in consultation with their advising team, the Program Director and the Director of Student Services. Students must then submit a university withdrawal form to their graduate advisor for assistance with obtaining the appropriate signatures for approval.

Probation/Dismissal

A student may be placed on probation or dismissed from their academic program due to academic misconduct, a GPA falling below a 3.0 (note that a 3.0 or above GPA is required for graduation). Remediation is at the discretion of the advising team. The policy from the Graduate College can be found [here](#).

The Dornsife School of Public Health and the University may, at any time, change any provisions, curricular requirements, bylaws, rules, regulations and policies and procedures as may be necessary in the interest of the University, the Dornsife School of Public Health, and its students.