FY2015
University Department Charge-back Rates
effective 07/01/14

	ST	OT	DT	
Custodial Labor	**$45.00**	**$67.00**	**$89.00**	per hour
Maintenance Labor	**$56.00**	**$84.00**	**$112.00**	per hour
Engineering Labor	**$58.00**	**$87.00**	**$116.00**	per hour
Transportation	**$79.00**	**$103.00**	**$127.00**	per hour
Transportation rates are inclusive of shipping and receiving services				
$0.56 Fuel Surcharge per hour				
Cancellation fee	**$100.00**	**$150.00**	**$200.00**	less than 24 hours notice

ST 8:00am-5:00pm, Monday-Friday
OT 5:01pm-7:59am, Monday-Friday; and Saturdays
DT Sundays and Holidays

University Owned Equipment Costs (subject to availability)

Chairs	**$1.00**	each
6 ft Table	**$4.00**	each
72" Round Table	**$7.00**	each
Cocktail Table	**$8.00**	each
High-top Table	**$8.00**	each
Podium	**$30.00**	each
Risers	**$60.00**	each
Easel fee	**$50.00**	applies to unreturned or damanged easels borrowed for events

Please note that there will be a replacement fee for chairs, tables and podiums that are broken or lost due to misuse or negligence.
Equipment rented from an outside vendor will be billed at cost

Audio/Visual Costs

Technician	**$15.00**	Per technician, per hour
Technical Equipment	**Varies**	Consult the Event Services Office price sheet
Service Charge	**$100.00**	Applies to reservations made less than 5 business days prior to event

Public Safety Costs

4 hour minimum charge for security officers and campus police. Security in leased buildings may be priced and billed separately.

Public Safety Officer	**$31.65**	Per hour	Security service

Generally 1 officer required per 100 participants but may vary depending on location, type of event, and number of participants.

University Police Officer	**$51.12**	Per hour	If Event requires attendance of Campus Police
University Police Sergeant	**$60.19**	Per hour	If Event requires attendance of Campus Police
Campus Electronics	**$85.00**	Per hour	Service Requests, Door openings, Access Management

DAC/Rec Center/Armory/Athletic Field Staffing

4 hour minimum charge for all Athletics hourly staff

Event Manager	**$40.00**	Per hour	Need determined by department
Student Facility Supervisor	**$25.00**	Per hour	Need determined by department
Certified Athletic Trainer	**$40.00**	Per hour	Required if you can not provide your own
Field Setup	**$60.00**	Per hour	Based on the nature and timing of event
Aquatics Coordinator	**$25.00**	Per hour	
Lifeguard	**$15.00**	Per hour	
Group Exercise Instructor	**$25.00**	Per hour	
PA Announcer	**$60.00**	Per game	
Scoreboard Operator	**$60.00**	Per game	
Summer Program Gym Access	**$15.00**	Per participant	
Climbling Wall	**$150.00**	Per booking	Teambuilding is $200

Space Rental Fees

University Club Skyview	**$50.00**	Per hour	
Residence Hall Multi-purpose Rm	**$100.00**	Per booking	
Rec Center Gymnasium	**$80.00**	Per hour	East or West section only is $40 per hour
Rec Center Gallery	**$50.00**	Per hour	
Rec Center Fitness Plaza	**$35.00**	Per hour	
DAC Gymnasium	**$160.00**	Per hour	North or South section only is $40 per hour. Cozen court only is $80 per hour.
Hazem Suite - Mens BB	**$500.00**	Per game	Tickets and food additional. Minimum 50 tickets required at group rate.
Hazem Suite - Womens BB	**$200.00**	Per game	Tickets and food additional. Minimum 50 tickets required at group rate.
Pool	**$75.00**	Per hour	
Vidas Athletic Fields	**$100.00**	Per hour	Per field
Buckley Green (volleyball)	**$25.00**	Per hour	
Buckley Field	**$75.00**	Per hour	

Maximum charge for Atheltic facilities is 8 hours per day. Contact Athletics for additional facilities available for rent.

Event Services Cost **$46.00** Per hour

Event planning expertise beyond booking space and providing information. Provide hands-on event support as requested.

Disclaimer: The information contained above is solely intended as a resource for users. Other rates may apply.