



## ACE Program Clinical/Practicum Compliance Requirements

## Incoming Students

Please use this form as a guide, as all aspects must be completed **prior** to attending clinical/practicum.

**Physical Exam and Immunization Forms**

Students are required to complete the official CNHP Immunization Record and Physical Examination Forms

- Physical exam:** completed within the last 12 months.
- IGRA Blood Test:** Either the Quantiferon Gold or T-Spot within the last year
  - The TB will need to be current during the entire time you are in clinical (annual IGRA blood test renewal).
- TDaP:** vaccine (within the last 10 years)
- MMR:** two vaccine series *and* positive titers showing immunity for each of the following: Measles, Mumps and Rubella
- Varicella:** either the two-vaccine series *and* positive blood titers showing immunity OR history of the disease *and* positive blood titers showing immunity
- Hepatitis B series:** three vaccines *and* a positive titer showing immunity

*\*\*\*If you have not started the Hepatitis B series this will take up to seven months to complete, so it is highly recommended that*

**Seasonal Influenza Form**

(Documentation must be submitted by October 1<sup>st</sup> annually. This is required for all Fall, Winter and Spring clinical rotations.)

**HIPAA Training****BioRaft/Online Safety Training****CPR Certification:** Must be the American Heart Association

(CPR/AED for the Professional Rescuer OR BLS for the Healthcare Provider). Must be current. The renewal date will be set according to the expiration date of your certification.)

**Emergency Contact Form****Plagiarism Document Certificate****Student Handbook Verification Receipt****Screenings**

Log into CastleBranch to create a compliance profile using the program code you receive via email.

**Use your Drexel email address and University ID to create your profile.**

In order to become compliant prior to your clinical/practicum, you must initiate the screening process four months prior to the clinical/practicum start date. This will give you ample time to receive your results.

All screening results must be on file **one month** prior to the start of the clinical assignment.

**The required screenings are as follows:**

- FBI Fingerprint
- Child Abuse Clearance
- Drug Screen
- State Criminal Background Check

CastleBranch Customer Service can answer any technical questions regarding your profile documents. You can contact them at 888-723-4263.

**Always check your profile to ensure the screening process is moving forward.**

**Instructions from your Compliance Coordinator will follow.**



DREXEL UNIVERSITY

College of

Nursing and  
Health Professions

## Immunizations, Background Checks, & Training/Certifications Checklist

BSN Program - ACE

ACE Students

Fall and Spring Cohorts

You may print this checklist and use as a guide throughout the compliance process

ITEM	FALL DEADLINE	SPRING DEADLINE	DATE COMPLETED
Physical Exam and Immunization Forms	August 1 <sup>st</sup>	March 1 <sup>st</sup>	
FBI Fingerprint	August 1 <sup>st</sup>	March 1 <sup>st</sup>	
Criminal Background Check	August 1 <sup>st</sup>	March 1 <sup>st</sup>	
Child Abuse Clearance	August 1 <sup>st</sup>	March 1 <sup>st</sup>	
Drug Screen	August 1 <sup>st</sup>	March 1 <sup>st</sup>	
HIPAA Training	August 1 <sup>st</sup>	March 1 <sup>st</sup>	
BioRAFT/Online Safety Training	August 1 <sup>st</sup>	March 1 <sup>st</sup>	
CPR Certifications must be from the <b>American Heart Association (BLS for Healthcare Providers)</b> . Submit a copy of your Certificate OR signed copy of the front & back of your CPR card. The renewal date will be set according to the expiration date of your certification.	August 1 <sup>st</sup>	March 1 <sup>st</sup>	
Emergency Contact Form	August 1 <sup>st</sup>	March 1 <sup>st</sup>	
Plagiarism Document Certificate	End of Week Five of Term	End of Week Five of Term	
Student Handbook Verification Receipt	End of Week Five of Term	End of Week Five of Term	