

Clinical/Research Compliance Requirements

Screenings

- FBI Fingerprint
- State Criminal Background Check
- Child Abuse Clearance
- Drug Screen (if applicable)

Please begin this process as soon as possible as it may take time to complete from beginning until the results are received.

To begin the process log onto www.castlebranch.com to create your profile. Use your Drexel email address and University ID as your pin.

Once you have logged in and have a profile, you will need to utilize the CastleBranch to access the correct documents.

If you have specific questions regarding the documents from CastleBranch you can contact them directly at 888-723-4263. Continue to check your profile to be sure the screening process is moving forward.

HIPAA Training – Either Drexel DUCOM or CITI HIPAA I/II

Bioraft/ Online Safety Training

Immunization Forms (if applicable)

The immunizations that need to be completed are as follows:

- A Two-Step PPD (with negative results) within the last year OR Interferon Gamma Release Assay (IGRA)
- Tdap vaccine (within the last 10 years)

Verification of immunity for:

- Hepatitis B series - three vaccines *and* a positive titer showing immunity
- Varicella – either the two-vaccine series or positive blood titers showing immunity
- MMR – either the two-vaccine series or positive titers showing immunity for each of the following: Measles, Mumps and Rubella

CPR Certification- Must be the American Heart Association – BLS for Healthcare Providers)

Licensure requirements (if applicable):

- ↳ Current license for state of residence
- ↳ Current license for state of clinical site (*if different from state of residence*)

Seasonal Influenza Form (if applicable) – Documentation must be submitted by October 1st annually.