Clinical/Practicum Compliance Requirements

Co-op Program

Incoming Clinical Students

Please use this form as a guide, as all aspects must be completed prior to attending clinical/practicum.

**Physical Exam and Immunization Forms**
You will need to have documentation of a physical exam completed within the last 12 months. Students are required to complete the official CNHP Immunization Record and Physical Examination Form.

This process may take one to two months to fully complete so please begin the process promptly.

***If you have not started the Hepatitis B series this will take up to seven months to complete, so it is highly recommended that you begin as soon as possible.***

**Required immunization are as follows:**

- **Two-Step PPD (with negative results) within the last year**
  - The PPD will need to be current for the time you are in clinical.
- **Tdap vaccine (within the last 10 years)**
- **MMR:** either the two-vaccine series or positive titers showing immunity for each of the following: Measles, Mumps, and Rubella
- **Varicella:** either the two-vaccine series or positive blood titers showing immunity
- **Hepatitis B series:** three vaccines and a positive titer showing immunity

**Seasonal Influenza Form** (Documentation must be submitted by October 1st annually. This is required for all Fall, Winter and Spring clinical rotations.)

**HIPAA Training**

**BioRaft/Online Safety Training**

**CPR Certification- Must be the American Heart Association – BLS for Healthcare Providers**

**Emergency Contact Form**

**Plagiarism Document Certificate**

**Student Handbook Verification Receipt**

**Screenings**
Log into CastleBranch to create a compliance profile using the program code you receive via email. **Use your Drexel email address and University ID to create your profile.**

**The screening results must be on file one month prior to the start of the clinical assignment.**
In order to become compliant prior to your clinical/practicum, you must initiate the screening process four months prior to the clinical/practicum start date. This will give you ample time to receive your results.

The required clearances are as follows:

- **FBI Fingerprint**
- **State Criminal Background Check**
- **Child Abuse Clearance**
- **Drug Screen**

CastleBranch Customer Service can answer any technical questions regarding your profile documents. You can contact them at 888-723-4263.

**Always check your profile to ensure the screening process is moving forward.**

**Instructions from your Compliance Coordinator will follow.**
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Co-op Program

Incoming Clinical Students

You may print this checklist and use it as a guide throughout the completion of the compliance process.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DATE COMPLETED</th>
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<tbody>
<tr>
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