**Physical Exam and Immunization Forms**

Students are required to complete the official CNHP Immunization Record and Physical Examination Form.

- **Physical Exam** completed within the last 12 months
- **Two-Step PPD** (with negative results) within the last year
  - The PPD will need to be current for the time you are in clinical. (If you have had a Two-Step in the past, you would need an annual One-Step PPD to be cleared.)
- **Tdap** vaccine (within the last 10 years)
- **MMR**: either the two-vaccine series or positive titers showing immunity for each of the following: Measles, Mumps, and Rubella
- **Varicella**: either the two-vaccine series or positive blood titers showing immunity
- **Hepatitis B series**: three vaccines AND a titer showing immunity
- **Seasonal Influenza Vaccine**: must be completed between August to October of current year (Documentation must be submitted by October 1st annually.)

***If you have not started the Hepatitis B series this will take up to seven months to complete, so it is highly recommended that you begin as soon as possible.***

Submit all immunization forms to Drexel One

**HIPAA Training**

**Screenings**

You will be alerted by your Clinical Compliance Coordinator when to initiate this process.
Log into Certified Background to create a compliance profile using the program code you receive via email.

Use your Drexel email address and University ID to create your profile.

The screenings must be completed prior to the start of the program.

The required screenings are as follows:

- FBI Fingerprint
- State Criminal Background Check
- Drug Screen *
- Child Abuse Clearance

*Drug screen must be completed within 5 days of ordering the clearance package

Castle Branch Customer Service can answer any technical questions regarding your profile documents. You can reach them at 888-723-4263.
If you have any compliance related questions, please contact Ms. Feraud at pf332@drexel.edu

Always check your profile to ensure the screening process is moving forward.

**Academic Integrity Contract**

**Behavioral Expectations in Lab**

**Lab Safety Guidelines**

**Plagiarism Document Certificate**

Instructions from your Compliance Coordinator will follow
Clinical/Practicum Compliance Requirements

Professional Doctor of Therapy (DPT) Program

Incoming DPT Students (Year One)

You may print this checklist and use it as a guide throughout the compliance process.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DEADLINE TO SUBMIT DOCUMENTATION</th>
<th>DATE COMPLETED</th>
</tr>
</thead>
<tbody>
<tr>
<td>FBI Fingerprint</td>
<td>August 20th</td>
<td></td>
</tr>
<tr>
<td>State Criminal Background Check</td>
<td>August 20th</td>
<td></td>
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<tr>
<td>Child Abuse Clearance</td>
<td>August 20th</td>
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<tr>
<td>Drug Screen</td>
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</tr>
<tr>
<td>CNHP Immunization Record and Physical Examination Form</td>
<td>August 20th</td>
<td></td>
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<tr>
<td>HIPAA Training</td>
<td>August 20th</td>
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<tr>
<td>Behavioral Expectations in the Lab</td>
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<td></td>
</tr>
<tr>
<td>Seasonal Influenza Form</td>
<td>October 1st</td>
<td></td>
</tr>
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<td>Submit all immunization forms to Drexel One</td>
<td>August 20th</td>
<td></td>
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</table>