<table>
<thead>
<tr>
<th>Event Planning Services</th>
<th>Duration</th>
<th>Cost per hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation - Setups</td>
<td>Anytime</td>
<td>$63.00</td>
</tr>
<tr>
<td>Transportation - Trips</td>
<td>Anytime</td>
<td>$82.00</td>
</tr>
</tbody>
</table>

Cancellation fee | $100.00 | $150.00 | $200.00 | less than 24 hours notice

University Owned Equipment Costs (subject to availability)
- Chairs | $0.00 each
- 6 ft Table | $0.00 each
- 72" Round Table | $0.00 each
- Cocktail Table | $8.00 each
- High-top Table | $8.00 each
- Podium | $0.00 each
- Easel fee | $50.00 applies to unreturned or damaged easels borrowed for events

Audio/Visual Costs
- Varies Consult the Event Services Office for pricing and package availability

Public Safety Costs
- 4 hour minimum charge for security officers and campus police. Security in leased buildings may be priced and billed separately.
- Public Safety Officer | $27.00 per hour Security service
- University Police Officer | $36.55 per hour If Event requires attendance of Campus Police
- University Police Sergeant | $63.62 per hour If Event requires attendance of Campus Police
- Campus Electronics | $85.00 per hour Service Requests, Door openings, Access Management

DAC/Rec Center/Armory/Athletic Field Staffing
- 4 hour minimum charge for all Athletics hourly staff
- Event Manager | $35.00 per hour Need determined by department
- Student Facility Supervisor | $15.00 per hour Need determined by department
- Certified Athletic Trainer | $35.00 per hour Required if you cannot provide your own
- Field Setup | $60.00 per hour Based on the nature and timing of event
- Aquatics Coordinator | $15.00 per hour
- Lifeguard | $10.00 per hour
- Group Exercise Instructor | $15.00 per hour
- PA Announcer | $50.00 per game
- Scoreboard Operator | $50.00 per game
- Climbing Wall | $100.00 per booking Teambuilding is $150

Space Rental Fees
- University Club Sky View | $50.00 per hour
- University Club Liberty View | $50.00 per hour
- University Club City View | $50.00 per hour
- University Club Lounge | $25.00 per hour Must be reserved in conjunction with Sky View or Liberty View Only
- Rec Center Gymnasium | $40.00 per hour East or West section only is $20 per hour
- Rec Center Gallery | $20.00 per hour
- Rec Center Fitness Plaza | $20.00 per hour
- DAC Gymnasium | $80.00 per hour
- Armory | $15.00 per court
- Hazem Suite - Mens BB | $500.00 per game Tickets and food additional. Minimum 50 tickets required at group rate.
- Hazem Suite - Womens BB | $200.00 per game Tickets and food additional. Minimum 50 tickets required at group rate.
- Pool | $25.00 per hour
- Vidas Athletic Fields | $50.00 per hour Per field
- Buckley Green (volleyball) | $15.00 per hour Per court
- Buckley Field | $40.00 per hour

Maximum charge for Athletic facilities is 8 hours per day. Contact Athletics for additional facilities available for rent.

Event Services Cost | $23.00 per hour Event planning expertise beyond booking space and providing information. Provide hands-on event support as requested.

Disclaimer: The information contained above is solely intended as a resource for users. Other rates may apply.