



SRC/Financial Aid Office
 Drexel University
 3141 Chestnut Street
 Philadelphia, PA 19104

Satisfactory Academic Progress Appeal Form

Drexel's Office of Financial Aid will notify students who are failing to meet the University's Satisfactory Academic Progress (SAP) policy for financial aid.

The Satisfactory Academic Progress (SAP) policy has two components: first, the students are required to maintain a specified cumulative GPA; and second, they must complete a specified percentage of all courses attempted. Students who fail to make SAP are eligible to submit up to two appeals during their course of study.

To submit an appeal the student should complete this form and provide it to the designated administrator in the college/school.

Financial Aid notifies students of appeal results, and if approved, the conditions and instructions for signing the SAP probation contract before aid will be reinstated.

Student Information

Date _____ Drexel ID Number: _____

Last Name: _____ First Name: _____ MI: _____

Permanent Address: _____

Phone: _____ Email: _____

College/School: _____ Expected Graduation Date: _____

Graduate Undergraduate

Dependent Independent

Did you have assistance completing this form? Yes No

If yes, who assisted you _____

Reasons not making Satisfactory Academic Progress (SAP)

I am failing SAP due to: Minimum GPA required Completion Percentage Both

Have you been on academic probation within the past academic year? Yes No

Do you have any grades (including Study Abroad) that have been or will be updated that may result in a different SAP calculation? Yes No

If yes, please describe _____

If you are failing SAP due to the minimum GPA requirement:

What circumstances led to your poor academic performance? _____

How will the above circumstances be different next term? _____

Use the GPA calculator in DegreeWorks to answer: If you failed SAP due to minimum GPA, you need _____ grades of _____ to meet the required minimum GPA.

If you are failing SAP due to the completion percentage:

Why were you unable to complete your coursework resulting in failing SAP? _____

How will the above circumstances be different next term? _____

Which courses gave you the most trouble? _____

Why? _____

How many hours a week do you spend on academic work? _____

SAP Appeal Outcomes

Why should your SAP appeal be granted? _____

If your SAP appeal is granted, what will you do differently regarding your studies?

For office use only:

College/School

_____ Appeal Not Endorsed _____ Appeal Endorsed

Recommended Conditions for financial aid probation:

Financial Aid

_____ Appeal Denied _____ Appeal Approved

Conditions for financial aid probation:
